

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

DECEMBER 18, 2025

The Board of Trustees of the Community Charter School of Paterson (the “School”) held its Regular Board Meeting on Thursday, December 18, 2025 via the Zoom platform.

1. CALL TO ORDER

Dr. Tiffany McBride, Board Vice President, called the meeting to order at **6:02 p.m.**

2. SALUTE TO THE FLAG

Dr. Tiffany McBride led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Dr. Tiffany McBride stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

Board President	<input type="checkbox"/>	Mr. Michael DeBlasio
Board Vice President	<input checked="" type="checkbox"/>	Dr. Tiffany McBride
Board Member	<input checked="" type="checkbox"/>	Mr. Boris Zaydel
Board Member	<input checked="" type="checkbox"/>	Ms. Sophia Sample
Board Member	<input checked="" type="checkbox"/>	Ms. Marqweesha Guthrie (arrived 6:12pm)
Board Member	<input checked="" type="checkbox"/>	Mr. David Gelman
Board Member	<input type="checkbox"/>	Ms. Victoria Gonzalez
CEO/Chief Advocate	<input checked="" type="checkbox"/>	Mr. Ira Griffith
School Founder Liaison	<input checked="" type="checkbox"/>	Mr. Robert Guarasci
School Business Administrator	<input checked="" type="checkbox"/>	Mr. Olugbenga Olabintan (6:19pm)
Assistant School Business Administrator	<input checked="" type="checkbox"/>	Ms. Sandra Orozco
Treasurer	<input type="checkbox"/>	Mr. Flavio Rivera
School Leader	<input checked="" type="checkbox"/>	Mr. Andre Smith
Director of Community Schools	<input type="checkbox"/>	Ms. Sarai Lucero

Visitors: See sign in sheets for details.

1. COMMENTS FROM THE PUBLIC

There were no comments from the public.

2. CORRESPONDENCE

There was no report to present.

3. BOARD PRESIDENT’S REPORT

There was no report to present.

4. CCSP SENIOR LEADERSHIP

Ira Griffith (CEO), Andre Smith (School Leader), Dr. Kenneth Ellerbee and Thomas O’Grady (School Leaders), and Renaysa Schratz (Director of Operations), presented a presentation that entailed curriculum, test preparations, academics, enrollment, attendance, and community schools updates.

5. TREASURER’S REPORT

Robert Guarasci presented the Treasurer’s Report for the months of July through November 2025, with confirmation from Olugbenga Olabintan.

6. SECRETARY’S REPORT

Olugbenga Olabintan presented the secretary’s report for the month of November 2025.

7. COMMITTEE REPORTS

- A. Curriculum & Instruction** met on December 8th and discussed routine items included in the resolutions.
- B. Finance & Facilities** met on December 11th and discussed routine F&F items included in the resolutions.
- C. Personnel** met on December 8th and discussed routine personnel items including new hires, status changes and resignations.
- D. Policies & Procedures** met on December 8th and discussed the second reading of new policy 5339.01 STUDENT SUN PROTECTION provided by Strauss Esmay and transportation policies.
- E. Grievances** none.

8. RESOLUTIONS/ACTION ITEMS

A. Minutes

- I. FY2026-1218-M-006: Approval of Minutes 11/20/25 Board Meeting**
The motion passed. The Board adopted the resolution, as amended.
- II. FY2026-1218-M-006: Approval of Minutes 12/01/25 Special Board Meeting**
The motion passed. The Board adopted the resolution, as amended.

B. Curriculum and Instruction

- I.**

C. Finance & Facilities

- I. FY2026-1218-FF-063: Operations Bill List for December 2025**
The Board adopted the resolution, as amended.
- II. FY2026-1218-FF-064: Supplemental Bill List for December 2025**
The motion passed. The Board adopted the resolution, as amended.
- III. FY2026-1218-FF-065: Food Account Bill List for December 2025**

The motion passed. The Board adopted the resolution.

IV. FY2026-1218-FF-066: Student Activity Bill List for December 2025

The motion passed. The Board adopted the resolution.

V. FY2026-1218-FF-067: Approval of December/January In-Between Checks and Online Payments (Operational)

The motion passed. The Board adopted the resolution.

VI. FY2026-1218-FF-068: Approval of November 2025 Payroll Reports

The motion passed. The Board adopted the resolution

VII. FY2026-1218-FF-069: Approval of Vendor Contracts

The motion passed. The Board adopted the resolution.

VIII. FY2026-1218-FF-070: Approval of Board Secretary Report (November 2025)

The motion passed. The Board adopted the resolution.

IX. FY2026-1218-FF-071: Approval of Special Project Emergent & Maintenance

The motion passed. The Board adopted the resolution.

X. FY2026-1218-FF-072: Approval of Budget Transfers 2025-2026

The motion passed. The Board adopted the resolution.

XI. FY2026-1218-FF-073: Approval of CEO PTO Payout

The motion passed. The Board adopted the resolution.

XII. FY2026-1218-FF-074: Approval of Board Treasurer's Report (Jul - Nov)

The motion passed. The Board adopted the resolution.

D. Personnel

I. FY2026-1218-P-018: Approval of New Hires

The motion passed. The Board adopted the resolution.

II. FY2026-1218-P-019: Approval of Status Changes

The motion passed. The Board adopted the resolution.

III. FY2026-1218-P-020: Approval of Resignations/Terminations

The motion passed. The Board adopted the resolution.

E. Policies & Procedures

I. FY2026-1218-PP-012: Approval of HIB (November)

The motion passed. The Board adopted the resolution.

II. FY2026-1218-PP-013: Approval of Updated Policies

The motion passed. The Board adopted the resolution.

9. EXECUTIVE SESSION

Motion & Second to Adjourn

Moved: Mr. Boris Zaydel ▾ Second: Ms. Marqweesha Guthrie ▾ Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. McBRIDE	MS. GONZALEZ	MR. ZAYDEL
YEA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NAY	<input type="checkbox"/>						
ABSENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ABSTAINED	<input type="checkbox"/>						

The motion passed. Executive Session started at **6:47 pm**

Moved: Ms. Marqweesha Guthrie ▾ Second: Mr. David Gelman^o ▾ Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. McBRIDE	MS. GONZALEZ	MR. ZAYDEL
YEA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NAY	<input type="checkbox"/>						
ABSENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ABSTAINED	<input type="checkbox"/>						

The motion passed. Executive Session ended at **6:58 pm**

10. ADJOURNMENT

Motion & Second to Adjourn

Moved: Ms. Marqweesha Guthrie ▾ Second: Mr. Boris Zaydel ▾ Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. McBRIDE	MS. GONZALEZ	MR. ZAYDEL
YEA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NAY	<input type="checkbox"/>						
ABSENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ABSTAINED	<input type="checkbox"/>						

The motion passed. Meeting adjourned at **7:02 pm**