

# COMMUNITY CHARTER SCHOOL OF PATERSON

## MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES NOVEMBER 20, 2025

The Board of Trustees of the Community Charter School of Paterson (the “School”) held its Regular Board Meeting on Thursday, November 20, 2025, at 32 Spruce Street, 3rd Floor, Paterson, NJ 07501.

### 1. CALL TO ORDER

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:05 p.m.**

### 2. SALUTE TO THE FLAG

Mr. Michael DeBlasio led all those assembled in a salute to the flag of the United States of America.

### 3. STATEMENT BY PRESIDING OFFICER

Mr. Michael DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

### 4. ROLL CALL

Board of Trustees:

Board President	<input checked="" type="checkbox"/>	Mr. Michael DeBlasio
Board Vice President	<input checked="" type="checkbox"/>	Dr. Tiffany McBride
Board Member	<input checked="" type="checkbox"/>	Mr. Boris Zaydel
Board Member	<input checked="" type="checkbox"/>	Ms. Sophia Sample
Board Member	<input checked="" type="checkbox"/>	Ms. Marqweesha Guthrie
Board Member	<input checked="" type="checkbox"/>	Mr. David Gelman
Board Member	<input type="checkbox"/>	Ms. Victoria Gonzalez
CEO/Chief Advocate	<input checked="" type="checkbox"/>	Mr. Ira Griffith
School Founder Liaison	<input checked="" type="checkbox"/>	Mr. Robert Guarasci
School Business Administrator	<input checked="" type="checkbox"/>	Mr. Olugbenga Olabintan (7:07pm)
Assistant School Business Administrator	<input checked="" type="checkbox"/>	Ms. Sandra Orozco
Treasurer	<input type="checkbox"/>	Mr. Flavio Rivera
School Leader	<input checked="" type="checkbox"/>	Mr. Andre Smith
Director of Community Schools	<input checked="" type="checkbox"/>	Ms. Sarai Lucero

Visitors: See sign in sheets for details.

### 1. COMMENTS FROM THE PUBLIC

There were no comments from the public.

### 2. CORRESPONDENCE

There was no report to present.

### 3. BOARD PRESIDENT’S REPORT

There was no report to present.

**4. CCSP SENIOR LEADERSHIP**

Ira Griffith (CEO), Andre Smith (School Leader), Dr. Kenneth Ellerbee and Thomas O’Grady (School Leaders), Saria Lucero (Director of Community Schools, and Renaysa Schratz (Director of Operations), presented a presentation that entailed curriculum, test preparations, academics, enrollment, and community schools updates.

**5. TREASURER’S REPORT**

Flavio Rivera did not present this board meeting.

**6. SECRETARY’S REPORT**

Olugbenga Olabintan presented the secretary’s report for the month of September and October 2025.

**7. COMMITTEE REPORTS**

- A. **Curriculum & Instruction** met on November 17th and discussed routine items included in the resolutions.
- B. **Finance & Facilities** met on November 13th and discussed routine F&F items included in the resolutions.
- C. **Personnel** met on November 17th and discussed routine personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** met on November 17th and discussed the first reading of new policy 5339.01 STUDENT SUN PROTECTION provided by Strauss Esmay.
- E. **Grievances** none.

**8. RESOLUTIONS/ACTION ITEMS**

**A. Minutes**

**I. FY2026-1120-M-005: Approval of Minutes 10/30/25 Board Meeting**

The motion passed. The Board adopted the resolution, as amended.

**B. Curriculum and Instruction**

**I.**

**C. Finance & Facilities**

**I. FY2026-1120-FF-045: Operations Bill List for November 2025**

The Board adopted the resolution, as amended.

**II. FY2026-1120-FF-046: Supplemental Bill List for November 2025**

The motion passed. The Board adopted the resolution, as amended.

**III. FY2026-1120-FF-047: Food Account Bill List for November 2025**

The motion passed. The Board adopted the resolution.

**IV. FY2026-1120-FF-048: Student Activity Bill List for November 2025**

The motion passed. The Board adopted the resolution.

- V. **FY2026-1120-FF-049: Approval of November/December In-Between Checks and Online Payments (Operational)**  
The motion passed. The Board adopted the resolution.
- VI. **FY2026-1120-FF-050: Approval of October 2025 Payroll Reports**  
The motion passed. The Board adopted the resolution
- VII. **FY2026-1120-FF-051: Approval of Vendor Contracts**  
The motion passed. The Board adopted the resolution.
- VIII. **FY2026-1120-FF-052: Approval of Title I Employees**  
The motion passed. The Board adopted the resolution.
- IX. **FY2026-1120-FF-052: Approval of Annual Comprehensive Financial Report & AMR**  
The motion passed. The Board adopted the resolution.
- X. **FY2026-1120-FF-054: Approval of Charter Fiscal Questionnaire**  
The motion passed. The Board adopted the resolution.
- XI. **FY2026-1120-FF-055: Approval of Academic Game Room Goods and Services Contract**  
The motion passed. The Board adopted the resolution.
- XII. **FY2026-1120-FF-056: Approval of Settlement Agreement – Dkt. No. PAS-DC-9649-24**  
The motion passed. The Board adopted the resolution.
- XIII. **FY2026-1120-FF-057: Approval to Apply for 21st Century Community Learning Centers (CCLC) Funds**  
The motion passed. The Board adopted the resolution.
- XIV. **FY2026-1120-FF-058: Approval of Board Secretary Report (September & October 2025)**  
The motion passed. The Board adopted the resolution.
- XV. **FY2026-1120-FF-059: Approval of Settlement Agreement – Dkt. No. PAS-L-3466-23**  
The motion passed. The Board adopted the resolution.
- XVI. **FY2026-1120-FF-060: Approval of Compensation of CEO**  
The motion passed. The Board adopted the resolution.
- XVII. **FY2026-1120-FF-061: Approval of Enrollment Increase & Grade Span Expansion**  
The motion passed, and the Board adopted the resolution. Vote results: 4 yes, 1 absent, and 2 abstentions (Dr. Tiffany McBride and Boris Zaydel).

**D. Personnel**

- I. FY2026-1120-P-014: Approval of New Hires**  
The motion passed. The Board adopted the resolution.
- II. FY2026-1120-P-015: Approval of Status Changes**  
The motion passed. The Board adopted the resolution.
- III. FY2026-1120-P-016: Approval of Resignations/Terminations**  
The motion passed. The Board adopted the resolution.
- IV. FY2026-1120-P-017: Approval of Tuition Reimbursement**  
The motion passed. The Board adopted the resolution.

**E. Policies & Procedures**

- I. FY2026-1120-PP-010: Approval of HIB (October)**  
The motion passed. The Board adopted the resolution.
- II. FY2026-1120-PP-011: Approval of Updated Policies**  
The motion passed. The Board adopted the resolution.

**9. EXECUTIVE SESSION**  
Motion & Second to Adjourn

	MR DeBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. McBRIDE	MS. GONZALEZ	MR. ZAYDEL
<b>YEA</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				
<b>NAY</b>	<input type="checkbox"/>						
<b>ABSENT</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
<b>ABSTAINED</b>	<input type="checkbox"/>						

The motion passed. Executive Session started at **7:18 pm**

Moved: **Dr. Tiffany McBride** ▾ Second: **Mr. Boris Zaydel** ▾ Roll Call:

	MR DeBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. McBRIDE	MS. GONZALEZ	MR. ZAYDEL
<b>YEA</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				
<b>NAY</b>	<input type="checkbox"/>						
<b>ABSENT</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
<b>ABSTAINED</b>	<input type="checkbox"/>						

The motion passed. Executive Session ended at **8:02 pm**

**10. ADJOURNMENT**

Motion & Second to Adjourn

Moved: **Dr. Tiffany McBride** ▾ Second: **Ms. Marqweesha Guthrie** ▾ Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. McBRIDE	MS. GONZALEZ	MR. ZAYDEL
<b>YEA</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				
<b>NAY</b>	<input type="checkbox"/>						
<b>ABSENT</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
<b>ABSTAINED</b>	<input type="checkbox"/>						

The motion passed. Meeting adjourned at **8:06 pm**