

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

SEPTEMBER 25, 2025

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, September 25, 2025 at 32 Spruce Street, 3rd Floor, Paterson, NJ 07501.

1. CALL TO ORDER

Dr. Tiffany McBride, Board President, called the meeting to order at **6:04 p.m.**

2. SALUTE TO THE FLAG

Dr. Tiffany McBride led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Dr. Tiffany McBride stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

Board President	<input checked="" type="checkbox"/>	Mr. Michael DeBlasio
Board Vice President	<input checked="" type="checkbox"/>	Dr. Tiffany McBride
Board Member	<input type="checkbox"/>	Mr. Boris Zaydel
Board Member	<input checked="" type="checkbox"/>	Ms. Sophia Sample
Board Member	<input type="checkbox"/>	Ms. Marqweesha Guthrie
Board Member	<input checked="" type="checkbox"/>	Mr. David Gelman
Board Member	<input type="checkbox"/>	Ms. Victoria Gonzalez
CEO/Chief Advocate	<input checked="" type="checkbox"/>	Mr. Ira Griffith
School Founder Liaison	<input checked="" type="checkbox"/>	Mr. Robert Guarasci
SBA	<input checked="" type="checkbox"/>	Mr. Olugbenga Olabintan (arrive 6:34pm)
Assistant School Business Administrator	<input checked="" type="checkbox"/>	Ms. Sandra Orozco
Treasurer	<input type="checkbox"/>	Mr. Flavio Rivera
School Leader	<input checked="" type="checkbox"/>	Mr. Andre Smith
Director of Community Schools	<input checked="" type="checkbox"/>	Mrs. Natividad Gomez

Visitors: See sign in sheets for details.

1. COMMENTS FROM THE PUBLIC

There were no comments from the public.

2. CORRESPONDENCE

There was no report to present.

3. BOARD PRESIDENT’S REPORT

There was no report to present.

4. CCSP SENIOR LEADERSHIP

Ira Griffith (CEO), Andre Smith (School Leader), Renaysa Schratz (Director of Operations), Dr. Kenneth Ellerbee and Thomas O’Grady (School Leaders) and Natividad Gomez (Director of Community Schools) presented a presentation that entailed curriculum, test preparations, academics, enrollment, and community schools updates.

5. TREASURER’S REPORT

Flavio Rivera did not present this board meeting.

6. SECRETARY’S REPORT

Olugbenga Olabintan presented the secretary’s report for the month of July and August 2025.

7. COMMITTEE REPORTS

- A. Curriculum & Instruction** met on September 15th and discussed routine items included in the resolutions.
- B. Finance & Facilities** met on September 18th and discussed routine F&F items included in the resolutions.
- C. Personnel** met on September 15th and discussed routine personnel items including new hires, status changes and resignations.
- D. Policies & Procedures** met on September 15th and discussed the second readings of updated policies and revisions provided by Strauss Esmay.
- E. Grievances** none.

8. RESOLUTIONS/ACTION ITEMS

A. Minutes

- I. FY2026-0925-M-003: Approval of Minutes 8/28/25 Board Meeting**
The motion passed. The Board adopted the resolution, as amended.

B. Curriculum and Instruction

- I.**

C. Finance & Facilities

- I. FY2026-0925-FF-027: Operations Bill List for September 2025**
The Board adopted the resolution, as amended.
- II. FY2026-0925-FF-028: Supplemental Bill List for September 2025**
The motion passed. The Board adopted the resolution, as amended.
- III. FY2026-0925-FF-029: Food Account Bill List for September 2025**
The motion passed. The Board adopted the resolution.
- IV. FY2026-0925-FF-030: Student Activity Bill List for September 2025**
The motion passed. The Board adopted the resolution.

V. FY2026-0925-FF-031: Approval of August/September In-Between Checks and Online Payments (Operational)

The motion passed. The Board adopted the resolution.

VI. FY2026-0925-FF-032: Approval of August 2025 Payroll Reports

The motion passed. The Board adopted the resolution

VII. FY2026-0925-FF-033: Approval of Vendor Contracts

The motion passed. The Board adopted the resolution.

VIII. FY2026-0925-FF-034: Approval of Board Secretary Report (July & August 2025)

The motion passed. The Board adopted the resolution.

IX. FY2026-0925-FF-035: Approval of 21st Century Community Learning Center Grant Award for 2025-2026

The motion passed. The Board adopted the resolution.

D. Personnel

I. FY2026-0925-P-006: Approval of New Hires

The motion passed. The Board adopted the resolution.

II. FY2026-0925-P-007: Approval of Status Changes

The motion passed. The Board adopted the resolution.

III. FY2026-0925-P-008: Approval of Approval of Resignations/Terminations

The motion passed. The Board adopted the resolution.

IV. FY2026-0925-P-009: Approval of Tuition Reimbursement

The motion passed. The Board adopted the resolution.

V. FY2026-0925-P-010: Approval of Substitute List

The motion passed. The Board adopted the resolution.

E. Policies & Procedures

I. FY2026-0925-PP-005: Approval of Updated Policies

The motion passed. The Board adopted the resolution.

II. FY2026-0925-PP-006: Approval of HIB (August)

The motion passed. The Board adopted the resolution.

9. EXECUTIVE SESSION

Motion & Second to Adjourn

Moved: **BLANK** Second: **BLANK** Roll Call:

	MR DeBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. McBRIDE	MS. GONZALEZ	MR. ZAYDEL
YEA	<input type="checkbox"/>						
NAY	<input type="checkbox"/>						

ABSENT	<input type="checkbox"/>						
ABSTAINED	<input type="checkbox"/>						

The motion passed. Executive Session started at **0:00 pm**

Moved: **BLANK** ▾ Second: **BLANK** ▾ Roll Call:

	MR DeBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. McBRIDE	MS. GONZALEZ	MR. ZAYDEL
YEA	<input type="checkbox"/>						
NAY	<input type="checkbox"/>						
ABSENT	<input type="checkbox"/>						
ABSTAINED	<input type="checkbox"/>						

The motion passed. Executive Session ended at **0:00 pm**

10. **ADJOURNMENT**

Motion & Second to Adjourn

Moved: **Ms. Sophia Sample** ▾ Second: **Mr. David Gelman** ◯ ▾ Roll Call:

	MR DeBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. McBRIDE	MS. GONZALEZ	MR. ZAYDEL
YEA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAY	<input type="checkbox"/>						
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ABSTAINED	<input type="checkbox"/>						

The motion passed. Meeting adjourned at **6:47 pm**