

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REORGANIZATION MEETING OF THE BOARD OF TRUSTEES

JULY 27, 2023

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Reorganization Meeting of the Board of Trustees on Thursday, July 27, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. CALL TO ORDER

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:12 p.m.**

2. SALUTE TO THE FLAG

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member	X	Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie
Board Member	X	Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Ira Griffith
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA		Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director		Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. SWEARING-IN OF TRUSTEES

Guest, Honorable Mayor Andre Sayegh swore-in board trustees Mr. Michael DeBlasio, Mr. Boris Zaydel, and Ms. Sophia Sample. Each read the oath aloud and attested to uphold the post.

6. NOMINATIONS FOR PRESIDENT

Dr. Tiffany McBride moved to nominate Mr. Michael DeBlasio for Board President. Ms. Sophia Sample seconded.

Moved: Dr. McBride Second: Ms. Sample Roll Call:

	Mr. DeBlasio	Ms. Guthrie	Mr. Gelman	Ms. Sample	Dr. McBride	Ms. Manradge	Mr. Zaydel
YEA	X	X	X	X	X	X	X
NAY							
ABSENT							
ABSTAINED							

7. NOMINATIONS FOR VICE-PRESIDENT

Mr. Boris Zaydel moved to nominate Dr. Tiffany McBride for Board Vice-President. Mr. Michael DeBlasio seconded.

Moved: Mr. Zaydel Second: Mr. DeBlasio Roll Call:

	Mr. DeBlasio	Ms. Guthrie	Mr. Gelman	Ms. Sample	Dr. McBride	Ms. Manradge	Mr. Zaydel
YEA	X	X	X	X	X	X	X
ABSENT							
ABSTAINED							

8. PUBLIC READING OF BOARD MEMBER CODE OF ETHICS

Ms. Giselle Vannoy distributed the Board Member Code of Ethics for the 2023-2024 school year to all Board Members. A public reading of the Board Member Code of Ethics took place.

9. SELECTION OF BOARD COMMITTEE MEMBERS

Mr. DeBlasio advised that he would coordinate with individual board members and finalize committee assignments prior to the next regular committee meetings.

10. COMMENTS FROM THE PUBLIC

Teacher and Union President Marvin Fields spoke on behalf of the Union. He asked that we come to an agreement before August 28th.

11. CORRESPONDENCE

There was no correspondence to present.

12. BOARD PRESIDENT’S REPORT

A Board President’s report was not presented.

13. CCSP SENIOR LEADERSHIP

CEO Ira Griffith shared a presentation that discussed Organizational Leadership, Talent, School Culture, Operations and Academics

14. TREASURER’S REPORT

Board Treasurer’s reports was not presented.

15. SECRETARY’S REPORT

A Board Secretary’s Report was not presented.

16. COMMITTEE REPORTS

- A. **Curriculum & Instruction** met on 7/24 and discussed routine items included in the resolutions.
- B. **Finance & Facilities** met on 7/20 and discussed routine F&F items included in the resolutions.
- C. **Personnel** met on 7/24 and discussed routine personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** did not meet.
- E. **Grievances** did not meet.

17. RESOLUTIONS/ACTION ITEMS

A. Curriculum & Instruction

- i. **FY2024-0727-C-001: Approval of Teacher Evaluation Tool for the 2023-2024 School Year**
The motion passed. The Board adopted the resolution.
- ii. **FY2024-0727-C-002: Approval of School Leader Evaluation Tool for the 2023-2024 School Year**
The motion passed. The Board adopted the resolution.
- iii. **FY2024-0727-C-003: Approval of Platforms Proposals (Dean’s List, Edulastic, Torsh and Trello)**
The motion passed. The Board adopted the resolution.

B. Finance & Facilities

- iv. **FY2024-0727-FF-001: Operations Bill List for July 2023**
The motion passed. The Board adopted the resolution, as amended.

- v. **FY2024-0727-FF-002: Food Account Bill List for July 2023**
The motion passed. The Board adopted the resolution.
- vi. **FY2024-0727-FF-003: Supplemental Bill List for July 2023**
The motion passed. The Board adopted the resolution.
- vii. **FY2024-0727-FF-004: Student Activity Bill List for July 2023**
The motion passed. The Board adopted the resolution.
- viii. **FY2024-0727-FF-005: Approval of June 2023 Payroll Reports**
The motion passed. The Board adopted the resolution.
- ix. **FY2024-0727-FF-006: Approval of June/July In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- x. **FY2024-0727-FF-007: Board Secretary's Report for June 2023**
Consideration for this resolution was postponed.
- xi. **FY2024-0727-FF-008: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.
- xii. **FY2024-0727-FF-009: Approval of Treasurer**
The motion passed. The Board adopted the resolution, as amended.
- xiii. **FY2024-0727-FF-010: Establishment of Bank Depository**
The motion passed. The Board adopted the resolution.
- xiv. **FY2024-0727-FF-011: Appointment of Custodian of Petty Cash**
Consideration for this resolution was postponed..
- xv. **FY2024-0727-FF-012: Approval to Apply for & Accept Title 1 Funds**
The motion passed. The Board adopted the resolution.
- xvi. **FY2024-0727-FF-013: Approval of IDEA Budget**
The motion passed. The Board adopted the resolution.
- xvii. **FY2024-0727-FF-014: Approval of Corrective Action Plan**
The motion passed. The Board adopted the resolution.

C. Personnel

- ix. **FY2024-0727-P-001: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- x. **FY2024-0727-P-002: Approval of Status Changes**
The motion passed. The Board adopted the resolution, as amended.
- xi. **FY2024-0727-P-003: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.

- xii. **FY2024-0727-P-004: Approval of Contract Renewals for 2023-024**
The motion passed. The Board adopted the resolution.
- xiii. **FY2024-0727-P-005: Approval of Founder Liaison**
The motion passed. The Board adopted the resolution.

D. Policies & Procedures

- xiv. **FY2024-0727-PP-001: Approval of HIB Grade Submission**
The motion passed. The Board adopted the resolution.
- xv. **FY2024-0727-PP-002: Approval Official Board Meeting Calendar**
The motion passed. The Board adopted the resolution.
- xvi. **FY2024-0727-PP-003: Adoptions, Appointments and Designations**
The motion passed. The Board adopted the resolution.
- xvii. **FY2024-0727-PP-004: Approval of Submission of 2022-23 Annual Report**
The motion passed. The Board adopted the resolution, as amended.

18. EXECUTIVE SESSION

19. ADJOURNMENT

Motion & Second to Adjourn

Moved: Mr. Zaydel

Second: Dr. McBride

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRID E	MS. MANRADGE	MR. ZAYDEL
YEA	X	X	X	X	X	X	X
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at **7:34 p.m.**