

# COMMUNITY CHARTER SCHOOL OF PATERSON

## MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES SEPTEMBER 28, 2023

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The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Reorganization Meeting of the Board of Trustees on Thursday, September 28, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

### 1. **CALL TO ORDER**

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:04 p.m.**

### 2. **SALUTE TO THE FLAG**

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

### 3. **STATEMENT BY PRESIDING OFFICER**

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

### 4. **ROLL CALL**

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President		Dr. Tiffany McBride
Board Member	X	Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member		Ms. Marqweesha Guthrie
Board Member	X	Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Ira Griffith
School Founder Liaison	X	Mr. Robert Guarasci
SBA		Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
School Leader	X	Ms. Madeline Paneto-Gonzalez
School Leader	X	Mr. Andre Smith
Community Schools Director		Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

**5. COMMENTS FROM THE PUBLIC**

Mr. Marvin Fields asked if the Collective Bargaining Agreement ratification was on the agenda for approval.

**6. CORRESPONDENCE**

There was no correspondence to present.

**7. BOARD PRESIDENT’S REPORT**

A Board President’s report was not presented.

**8. CCSP SENIOR LEADERSHIP**

Senior Leadership shared a presentation that discussed Organizational Leadership, Talent, School Culture, Operations and Academics

**9. TREASURER’S REPORT**

Treasurer’s report was not presented.

**10. SECRETARY’S REPORT**

A Board Secretary’s Report was not presented.

**11. COMMITTEE REPORTS**

- A. **Curriculum & Instruction** met on 9/26 and discussed routine items included in the resolutions.
- B. **Finance & Facilities** met on 9/21 and discussed routine F&F items included in the resolutions.
- C. **Personnel** met on 9/18 and discussed routine personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** did not meet.
- E. **Grievances** did not meet.

**12. RESOLUTIONS/ACTION ITEMS**

**A. Minutes**

- i. **FY2024-0928-M-004: Approval of Minutes 8/31/23 Regular Board Meeting**  
The motion passed. The Board adopted the resolution, as amended.

**B. Finance & Facilities**

- i. **FY2024-0928-FF-026: Operations Bill List for September 2023**  
The motion passed. The Board adopted the resolution, as amended.
- ii. **FY2024-0928-FF-027: Supplemental Bill List for September 2023**  
The motion passed. The Board adopted the resolution
- iii. **FY2024-0928-FF-028: Food Account Bill List for September 2023**  
The motion passed. The Board adopted the resolution
- iv. **FY2024-0928-FF-029: Approval of August 2023 Payroll Reports**

The motion passed. The Board adopted the resolution.

- v. **FY2024-0928-FF-030: Approval of August/September In-Between Checks and Online Payments (Operational)**  
The motion passed. The Board adopted the resolution.
- vi. **FY2024-0928-FF-031: Approval of Vendor Contracts**  
The motion passed. The Board adopted the resolution.
- vii. **FY2024-0928-FF-032: Board Secretary's Report for July & August 2023**  
Consideration for this resolution was postponed.
- viii. **FY2024-0928-FF-033: Approval of Treasurer's Report July & August 2023**  
Consideration for this resolution was postponed.
- ix. **FY2024-0928-FF-034: Approval of MOA Between CCSP & CCSPEA**  
The motion passed. The Board adopted the resolution.
- x. **FY2024-0928-FF-035: Approval of Amendment #3 To the Lavinia Group Paterson Agreement**  
The motion passed. The Board adopted the resolution.

**C. Personnel**

- ix. **FY2024-0928-P-020: Approval of New Hires**  
The motion passed. The Board adopted the resolution.
- x. **FY2024-0928-P-021: Approval of Status Changes**  
The motion passed. The Board adopted the resolution, as amended.
- xi. **FY2024-0928-P-022: Approval of Resignations and Terminations**  
The motion passed. The Board adopted the resolution.
- xii. **FY2024-0928-P-023: Approval of NJ Learning Acceleration Program Tutoring Grant**  
The motion passed. The Board adopted the resolution.

**D. Policies & Procedures**

- xiii. **FY2024-0928-PP-006: Approval of HIB Report**  
The motion passed. The Board adopted the resolution.
- xiv. **FY2024-0928-PP-007: Approval of Virtual Instruction Plan**  
The motion passed. The Board adopted the resolution.

**13. EXECUTIVE SESSION**

Motion & Second to into Executive Session

Moved: Mr. Zaydel

Second: Mr. Gelman

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
<b>YEA</b>	X		X	X		X	X
<b>NAY</b>							
<b>ABSENT</b>		X			X		
<b>ABSTAINED</b>							

The motion passed. Executive Session entered at **6:54 p.m.**

Motion & Second to return from Executive Session

Moved: Ms. Manradge

Second: Ms. Sample

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
<b>YEA</b>	X		X	X		X	X
<b>NAY</b>							
<b>ABSENT</b>		X			X		
<b>ABSTAINED</b>							

The motion passed. Executive Session entered at **7:02 p.m.**

**14. ADJOURNMENT**

Motion & Second to Adjourn

Moved: Ms. Manradge

Second: Mr. Gelman

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
<b>YEA</b>	X		X	X		X	X
<b>NAY</b>							
<b>ABSENT</b>		X			X		
<b>ABSTAINED</b>							

The motion passed. Meeting adjourned at **7:03 p.m.**