

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

AUGUST 31, 2023

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Reorganization Meeting of the Board of Trustees on Thursday, August 31, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. CALL TO ORDER

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:05 p.m.**

2. SALUTE TO THE FLAG

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

Board President		Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member		Mr. Boris Zaydel
Board Member		Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie
Board Member	X	Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Ira Griffith
SBA/COO		Mr. Craig Smith
DCI		Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA		Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director		Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

There were no comments from the public.

6. CORRESPONDENCE

There was no correspondence to present.

7. BOARD PRESIDENT'S REPORT

A Board President's report was not presented.

8. CCSP SENIOR LEADERSHIP

Senior Leadership shared a presentation that discussed Organizational Leadership, Talent, School Culture, Operations and Academics

9. TREASURER'S REPORT

Board Treasurer's reports was presented.

10. SECRETARY'S REPORT

A Board Secretary's Report was presented.

11. COMMITTEE REPORTS

- A. **Curriculum & Instruction** met on 8/29 and discussed routine items included in the resolutions.
- B. **Finance & Facilities** met on 8/24 and discussed routine F&F items included in the resolutions.
- C. **Personnel** met on 8/28 and discussed routine personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** did not meet.
- E. **Grievances** did not meet.

12. RESOLUTIONS/ACTION ITEMS

A. Curriculum & Instruction

B. Finance & Facilities

- i. **FY2024-0831-FF-017: Operations Bill List for August 2023**
The motion passed. The Board adopted the resolution, as amended.
- ii. **FY2024-0831-FF-018: Supplemental Bill List for August 2023**
The motion passed. The Board adopted the resolution.
- iii. **FY2024-0831-FF-019: Approval of July 2023 Payroll Reports**
The motion passed. The Board adopted the resolution.
- iv. **FY2024-0831-FF-020: Approval of July/August In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.

- v. **FY2024-0831-FF-021: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.
- vi. **FY2024-0831-FF-007: Board Secretary’s Report for June 2023**
The motion passed. The Board adopted the resolution, as amended.
- vii. **FY2024-0831-FF-009: Approval of Treasurer’s Report June 2023**
The motion passed. The Board adopted the resolution, as amended.

C. Personnel

- ix. **FY2024-0831-P-011: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- x. **FY2024-0831-P-012: Approval of Status Changes**
The motion passed. The Board adopted the resolution, as amended.
- xi. **FY2024-0831-P-013: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.
- xii. **FY2024-0831-P-014: Approval of Staff Renewal**
The motion passed. The Board adopted the resolution.
- xiii. **FY2024-0831-P-015: Approval of Professional Development**
The motion passed. The Board adopted the resolution.

D. Policies & Procedures

- xiv. **FY2024-0831-PP-001: Approval of HIB Report**
The motion passed. The Board adopted the resolution.

13. EXECUTIVE SESSION

Motion & Second to into Executive Session

Moved: Ms. Manradge

Second: Ms. Guthrie

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA		X	X		X	X	
NAY							
ABSENT	X			X			X
ABSTAINED							

The motion passed. Executive Session entered at **6:47 p.m.**

Motion & Second to return from Executive Session

Moved: Ms. Manradge

Second: Mr. Gelman

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA		X	X		X	X	
NAY							
ABSENT	X			X			X
ABSTAINED							

The motion passed. Executive Session entered at **6:54 p.m.**

14. ADJOURNMENT

Motion & Second to Adjourn

Moved: Mr. Zaydel

Second: Dr. McBride

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA		X	X		X	X	
NAY							
ABSENT	X			X			X
ABSTAINED							

The motion passed. Meeting adjourned at **6:56 p.m.**