

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REORGANIZATION MEETING OF THE BOARD OF TRUSTEES

JULY 25, 2024

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Reorganization Meeting of the Board of Trustees on Thursday, July 25, 2024 at 32 Spruce Street, 3rd Floor, Paterson, NJ 07501.

1. CALL TO ORDER

Michael DeBlasio, Board President, called the meeting to order at **6:11p.m.**

2. SALUTE TO THE FLAG

Michael DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Michael DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

| | | |
|------------------------|-------------------------------------|-------------------------|
| Board President | <input checked="" type="checkbox"/> | Mr. Michael DeBlasio |
| Board Vice President | <input checked="" type="checkbox"/> | Dr. Tiffany McBride |
| Board Member | <input type="checkbox"/> | Mr. Boris Zaydel |
| Board Member | <input checked="" type="checkbox"/> | Ms. Sophia Sample |
| Board Member | <input type="checkbox"/> | Ms. Marqweesha Guthrie |
| Board Member | <input checked="" type="checkbox"/> | Mr. David Gelman |
| Board Member | <input checked="" type="checkbox"/> | Ms. Sarina Acosta |
| CEO/Chief Advocate | <input checked="" type="checkbox"/> | Mr. Ira Griffith |
| School Founder Liaison | <input checked="" type="checkbox"/> | Mr. Robert Guarasci |
| SBA | <input type="checkbox"/> | Mr. Olugbenga Olabintan |
| Treasurer | <input type="checkbox"/> | Mr. Flavio Rivera |
| School Leader | <input checked="" type="checkbox"/> | Mr. Andre Smith |
| Comptroller | <input checked="" type="checkbox"/> | Ms. Sandra Orozco |

Visitors: See sign in sheets for details.

5. SWEARING-IN OF TRUSTEES

Guest, Honorable Mayor Andre Sayegh swore-in board trustees Dr. Tiffany McBride, Ms. Sarina Acosta, and Mr. David Gelman. Each read the oath aloud and attested to uphold the post.

6. NOMINATIONS FOR PRESIDENT

Mr. David Gelman^o moved to nominate Mr. Michael DeBlasio for Board President.
Ms. Sophia Sample seconded.

Moved: Mr. David Gelman^o Second: Ms. Sophia Sample Roll Call:

| | MR DeBLASIO | MS. GUTHRIE | MR. GELMAN | MS. SAMPLE | DR. McBRIDE | MS. ACOSTA | MR. ZAYDEL |
|-----------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YEA | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| NAY | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ABSENT | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| ABSTAINED | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

NOMINATIONS FOR VICE PRESIDENT

Mr. Michael DeBlasio moved to nominate Dr. Tiffany McBride for Vice Board President.
Ms. Sophia Sample seconded.

Moved: Mr. David Gelman^o Second: Ms. Sophia Sample Roll Call:

| | MR DeBLASIO | MS. GUTHRIE | MR. GELMAN | MS. SAMPLE | DR. McBRIDE | MS. ACOSTA | MR. ZAYDEL |
|-----------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YEA | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| NAY | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ABSENT | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| ABSTAINED | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

7. PUBLIC READING OF BOARD MEMBER CODE OF ETHICS

Renaysa Schratz distributed the Board Member Code of Ethics for the 2024-2025 school year to all Board Members. A public reading of the Board Member Code of Ethics took place.

8. SELECTION OF BOARD COMMITTEE MEMBERS

Mr. DeBlasio advised that he would coordinate with individual board members and finalize committee assignments prior to the next regular committee meetings.

9. COMMENTS FROM THE PUBLIC

None

10. CORRESPONDENCE

The CEO shall provide the Board President with copies of all correspondence from the NJ Department of Education or any other governmental agency and highlight the same for the Board.

11. BOARD PRESIDENT’S REPORT

There was no report to present.

12. CCSP SENIOR LEADERSHIP

Senior Leadership members CEO Ira Griffith, and Andre Smith shared a presentation that discussed instructional plans, Organizational Leadership, Talent, and School Culture for the school year of 2024-2025.

13. TREASURER'S REPORT

A Treasurer's report was not presented.

14. SECRETARY'S REPORT

A Board Secretary's Report was not presented.

15. COMMITTEE REPORTS

- A. **Curriculum & Instruction** met on 7/22 and discussed routine items included in the resolutions.
- B. **Finance & Facilities** met on 7/18 and discussed routine F&F items included in the resolutions.
- C. **Personnel** met on 7/23 and discussed routine personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** met on 7/23 and discussed policies for school, and HR.
- E. **Grievances** none.

16. RESOLUTIONS/ACTION ITEMS

A. Minutes

- I. **FY2025-0725-M-001: Approval of Minutes 6/27/24 Regular Board Meeting**
The motion passed. The Board adopted the resolution, as amended.

B. Curriculum and Instruction

- I. **FY2025-0725-C-001: Approval of Teacher Evaluation Tool**
The motion passed. The Board adopted the resolution, as amended.
- II. **FY2025-0725-C-002: Approval of Non-instructional Staff Evaluation Tool**
The motion passed. The Board adopted the resolution, as amended.
- III. **FY2025-0725-C-003: Approval of School Leader Evaluation Tool**
The motion passed. The Board adopted the resolution, as amended.
- IV. **FY2025-0725-C-004: Approval of Leader Evaluation Tool**
The motion passed. The Board adopted the resolution, as amended.

C. Finance & Facilities

- I. **FY2025-0725-FF-001: Operations Bill List for July 2024**
The motion passed. The Board adopted the resolution, as amended.
- II. **FY2025-0725-FF-002: Supplemental Bill List for July 2024**
The motion passed. The Board adopted the resolution.
- III. **FY2025-0725-FF-003: Food Account Bill List for July 2024**
The motion passed. The Board adopted the resolution
- IV. **FY2025-0725-FF-004: Approval of June 2024 Payroll Reports**

The motion passed. The Board adopted the resolution.

V. FY2025-0725-FF-005: Approval of June/July In-Between Checks and Online Payments (Operational)

The motion passed. The Board adopted the resolution.

VI. FY2025-0725-FF-006: Approval of Vendor Contracts

The motion passed. The Board adopted the resolution.

VII. FY2025-0725-FF-007: Approval of Treasurer

The motion passed. The Board adopted the resolution.

D. Personnel

I. FY2025-0725-P-001: Approval of New Hires

The motion passed. The Board adopted the resolution.

II. FY2025-0725-P-002: Approval of Status Changes

The motion passed. The Board adopted the resolution, as amended.

III. FY2025-0725-P-003: Approval of Resignations & Terminations

The motion passed. The Board adopted the resolution, as amended.

IV. FY2025-0725-P-004: Approval of Professional Development

The motion passed. The Board adopted the resolution, as amended.

V. FY2024-0627-P-069: Org Chart Amendment

The motion passed. The Board adopted the resolution, as amended.

E. Policies & Procedures

I. FY2025-0725-PP-001: Approval of Annual Report Submission

The motion passed. The Board adopted the resolution.

II. FY2025-0725-PP-002: Adoptions, Appointments and Designations

The Board **rescinded** the resolution.

III. FY2025-0725-PP-003: Approval of Updated Policies

The motion passed. The Board adopted the resolution.

IV. FY2025-0725-PP-004: Approval of Virtual Instruction Plan

The motion passed. The Board adopted the resolution.

17. ADJOURNMENT

Motion & Second to Adjourn

Moved: Ms. Sophia Sample ▾ Second: Ms. Sarina Acosta ▾ Roll Call:

| | MR DEBLASIO | MS. GUTHRIE | MR. GELMAN | MS. SAMPLE | DR. MCBRIDE | MS. ACOSTA | MR. ZAYDEL |
|------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YEA | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| NAY | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ABSENT | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| ABSTAINED | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

The motion passed. Meeting adjourned at **7:25.**