

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

JUNE 30, 2022

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, June 30, 2022 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. **CALL TO ORDER**

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:03 p.m.**

2. **SALUTE TO THE FLAG**

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. **STATEMENT BY PRESIDING OFFICER**

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. **ROLL CALL**

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Member		Ms. Marqweesha Guthrie
Board Member	X	Mr. Tamour Kousha
Board Member	X	Ms. Tamara Lugo
Board Member	X	Dr. Tiffany McBride
Board Member	X	Ms. Sophia Sample
Board Member	X	Mr. Boris Zaydel
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA		Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal	X	Mr. Eric Thompson
Principal	X	Mr. Sean Sawyer
Community Schools Director	X	Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. **COMMENTS FROM THE PUBLIC**

Mr. Joe O’Connell, parent, described an incident concerning his daughter and other students. Mr. O’Connell described the incident as a bullying incident. Mr. O’Connell expressed frustration about

how CCSP handled the incident. Mr. DeBlasio, Board President, acknowledged Mr. O'Connell's remarks and asked that Dr. Curtis Palmore setup a separate follow-up meeting to address the issue.

Ms. Chistina Donly, parent, described a number of incidents involving her daughter and other students. Ms. Donly described the incidents as bullying. Ms. Donly expressed frustration about how CCSP handled the incident. Mr. DeBlasio acknowledged Ms. Donly's remarks and asked that Dr. Palmore setup a separate follow-up meeting to address the issue.

6. **CORRESPONDENCE**

No correspondence was presented.

7. **BOARD PRESIDENT'S REPORT**

Mr. DeBlasio, Board President, provided an update on the selection of new Board Trustees. Mr. Deblasio stated that the board terms for Mr. Tamour Kousha and Ms. Tamara Lugo were expiring and tonight would be their last regular board meeting. Mr. Guarasci and Dr. Palmore thanked Mr. Kousha and Ms. Lugo for years of service to the Board and CCSP.

8. **CCSP SENIOR LEADERSHIP (CEO and DCI)**

Dr. Makeba McCray provided a presentation on NWEA assessments for Math, ELA and Science, including student participation, student growth, grade level comparison, and predictions for NJSLA assessment. The Board asked Dr. McCray to provide general observations and recommendations about student academic performance based on the results of the NWEA. Dr. McCray stated that a key factor for improving student academic performance is the hiring of strong teachers. Dr. Palmore added that quality execution of the summer program will also be key to improving student performance in the 2022-2023 schoolyear. Dr. Steve Sandor, Humanities Supervisor, provided a presentation on F&P assessments. Dr. Sandor recommended adding guided reading, targeting comprehension, intervention for students for reading below level, and training, monitoring and support for teachers in implementing intervention plans for students.

9. **BOARD TREASURER'S REPORT**

A Board Treasurer's Report was not presented.

10. **BOARD SECRETARY'S REPORT**

A Board Secretary's Report was not presented.

11. **COMMITTEE REPORTS**

- A. **Curriculum & Instruction** met on 6/27 and discussed NWEA and F&P presentation, PowerSchool, 2022-2023 school calendar, resignations, staff vacancies, new hires, and staff renewals and summer program.
- B. **Finance & Facilities** met on 6/23 and discussed budget versus actual, staff retention bonuses, vendor contracts and items included as resolutions on the agenda.
- C. **Personnel** met on 5/22 and discussed new hires, status changes and resignations.
- D. **Policies & Procedures** met on 5/23 and reviewed latest policy recommendations. resignations.

E. **Grievances** did not meet this month.

12. **RESOLUTIONS/ACTION ITEMS**

A. Minutes

- i. **FY2022-0630-M-018: Approval of Minutes from May 26, 2022 Board of Trustees Meeting**
Consideration of the resolution was postponed.

B. Curriculum & Instruction

- ii. **FY2022-0630-C-008: Approval of School Calendar 2022-2023 Revised**
The motion passed. The Board adopted the resolution, as amended.
- iii. **FY2022-0630-C-009: Approval of CCSP Field Trips**
The motion passed. The Board adopted the resolution, as amended.

C. Finance & Facilities

- iv. **FY2022-0630-FF-132: Board Treasurer’s Report for April 2022**
The motion passed. The Board adopted the resolution.
- v. **FY2022-0630-FF-133: Board Secretary’s Report for May 2022**
The motion passed. The Board adopted the resolution.
- vi. **FY2022-0630-FF-134: Operations Bill List for June 2022**
The motion passed. The Board adopted the resolution.
- vii. **FY2022-0630-FF-135: Supplemental Bill List for June 2022**
The motion passed. The Board adopted the resolution.
- viii. **FY2022-0630-FF-136: Food Account Bill List for June 2022**
The motion passed. The Board adopted the resolution.
- ix. **FY2022-0630-FF-137: Student Activity Bill List for June 2022**
The motion passed. The Board adopted the resolution.
- x. **FY2022-0630-FF-138: Approval of May 2022 Payroll Reports**
The motion passed. The Board adopted the resolution, as amended.
- xi. **FY2022-0630-FF-139: Approval of May/June In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- xii. **FY2022-0630-FF-140: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.
- xiii. **FY2022-0630-FF-141: Approval of 3% COLA Increase for Staff**
The motion passed. The Board adopted the resolution.

- xiv. **FY2022-0630-FF-142: Approval Retention Bonus**
The motion passed. The Board adopted the resolution.
- xv. **FY2022-0630-FF-143: Approval of Title I Budget for 2022-2023**
The motion passed. The Board adopted the resolution.
- xvi. **FY2022-0630-FF-144: Approval IDEA Budget for 2022-2023**
The motion passed. The Board adopted the resolution.
- xvii. **FY2022-0630-FF-145: Approval of Board Restricted Funds**
The motion passed. The Board adopted the resolution.

D. Personnel

- ix. **FY2022-0630-P-058: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- x. **FY2022-0630-P-059: Approval of Status Changes**
The motion passed. The Board adopted the resolution, as amended.
- xi. **FY2022-0630-P-060: Approval of School Found Liaison**
The motion passed. The Board adopted the resolution.
- xii. **FY2022-0630-P-061: Appointment of Trustees**
The motion passed. The Board adopted the resolution.
- xiii. **FY2022-0630-P-062: Approval of Resignations**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- xiv. **FY2022-0630-PP-017: Approval of Updated Policies**
The motion passed. The Board adopted the resolution.
- xv. **FY2022-0630-PP-018: Approval of HIB Report**
The motion passed. The Board adopted the resolution.

13. **EXECUTIVE SESSION**

Motion & Second to enter Executive Session to discuss personnel matters.

Moved: Dr. McBride

Second: Ms. Lugo

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. KOUSHA	MS. SAMPLE	DR. MCBRIDE	MS. LUGO	MR. ZAYDEL
YEA	X		X	X	X	X	X
NAY							
ABSENT		X					
ABSTAINED							

The motion passed. The Board entered Executive Session at **7:34 p.m.**

Motion & Second to exit Executive Session.

Moved: Dr. McBride

Second: Ms. Lugo

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. KOUSHA	MS. SAMPLE	DR. MCBRIDE	MS. LUGO	MR. ZAYDEL
YEA	X		X	X	X	X	X
NAY							
ABSENT		X					
ABSTAINED							

The motion passed. The Board exited Executive Session at **8:51 p.m.**

14. **ADJOURNMENT**

Motion & Second to Adjourn

Moved: Ms. Sample

Second: Ms. Lugo

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. KOUSHA	MS. SAMPLE	DR. MCBRIDE	MS. LUGO	MR. ZAYDEL
YEA	X		X	X	X	X	X
NAY							
ABSENT		X					
ABSTAINED							

The motion passed. Meeting adjourned at **8:53 p.m.**