

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

JUNE 29, 2023

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, June 29, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. CALL TO ORDER

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:05 p.m.**

2. SALUTE TO THE FLAG

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member		Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie (arrived 7:06 pm)
Board Member		Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA	X	Mr. Olugbenga Olabintan, CPA
Treasurer	X	Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director		Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

Hector Colon 2nd grade teacher at CCSP stated he wanted the board to know that he is still around and that he and other teachers like Ms. Murphy and Ms. Gutierrez still believe in the mission of the school and he does not want the board to forget about the teachers that are still at CCSP. He stated is aware of the changes and is planning on staying around.

6. CORRESPONDENCE

There was no correspondence to present.

7. BOARD PRESIDENT’S REPORT

A Board President’s report was not presented.

8. CCSP SENIOR LEADERSHIP (Principals, Director of Community Schools)

Dr. Makeba McCray provided a data presentation.

Ms. Paneto-Gonzalez presented and shared photos of field day. She also shared the Kindergarten graduation and 4th grade moving up ceremony that was held at the 8 Morris Street gymnasium. She also shared photos of the last day of school celebrations.

Mr. Sean Sawyer presented the board with a presentation on the close out the year 2022-2023. He shared that the NJSLA testing was completed as well as INTO Math Assessment and EOY Science assessment. SGOs were completed by teachers which assisted with summative evaluation completion. Final Report Cards were given to scholars and the staff enjoyed an end of year cookout.

9. TREASURER’S REPORT

A Board Treasurer’s Report was presented.

10. SECRETARY’S REPORT

A Board Secretary’s Report presented.

11. COMMITTEE REPORTS

- A. **Curriculum & Instruction** met on 6/26/22 and discussed vacancies, status changes and new hires.
- B. **Finance & Facilities** met on 6/22/23 and the committee discussed routine F&F items included in resolutions.
- C. **Personnel** met on 6/13/23 and 6/26/23 discussed personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** met on 6/26/23 discussed items included in resolutions.
- E. **Grievances** did not meet.

12. RESOLUTIONS/ACTION ITEMS

A. Minutes

B. Curriculum & Instruction

- I. **FY2023-0629-C-012: Adoptions of Wonders Literacy Curriculum**
The motion passed. The Board adopted the resolution

C. Finance & Facilities

- I. **FY2023-0629-FF-117: Operations Bill List for June 2023**
The motion passed. The Board adopted the resolution.
- II. **FY2023-0629-FF-118: Food Account Bill List for June 2023**
The motion passed. The Board adopted the resolution.
- III. **FY2023-0629-FF-119: Supplemental Bill List for June 2023**
The motion passed. The Board adopted the resolution.
- IV. **FY2023-0629-FF-120: Student Activity Bill List for June 2023**
The motion passed. The Board adopted the resolution.
- V. **FY2023-0629-FF-121: Approval of May 2023 Payroll Reports**
The motion passed. The Board adopted the resolution.
- VI. **FY2023-0629-FF-122: Approval of May/June In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- VII. **FY2023-0629-FF-123: Approval of Board Secretary's Report for May 2023**
The motion passed. The Board adopted the resolution.
- VIII. **FY2023-0629-FF-124: Board Treasurer's Report March - May 2023**
The motion passed. The Board adopted the resolution.
- IX. **FY2023-0629-FF-125: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution
- X. **FY2023-0629-FF-126: Approval of HVAC System**
The motion passed. The Board adopted the resolution.

D. Personnel

- I. **FY2023-0629-P-057: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- II. **FY2023-0629-P-058: Approval of Status Changes**
The motion passed. The Board adopted the resolution.
- III. **FY2023-0629-P-059: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.
- IV. **FY2023-0629-P-060: Approval of Professional Development**
The motion passed. The Board adopted the resolution.
- V. **FY2023-0629-P-061: Approval of Substitute List**
The motion passed. The Board adopted the resolution.
- VI. **FY2023-0629-P-062: Approval of Staff Renewals**
The motion passed. The Board adopted the resolution.

- VII. **FY2023-0629-P-063: Approval of Consultant Recruiters**
The motion passed. The Board adopted the resolution.
- VIII. **FY2023-0629-P-064: Approval of HIB Consultant**
The motion passed. The Board adopted the resolution.
- IX. **FY2023-0629-P-065: Approval of Lavinia Contract Amendment**
The motion passed. The Board adopted the resolution.
- X. **FY2023-0629-P-066: Appointment of Trustees**
The motion passed. The Board adopted the resolution.
- XI. **FY2023-0629-P-067: Approval of CEO Contract**
The motion passed. The Board adopted the resolution,
- XII. **FY2023-0629-P-068: Approval of Dr. Curtis Palmore Agreement**
The motion passed. The Board adopted the resolution,
- XIII. **FY2023-0629-P-069: Approval of Personnel Action Items**
The motion passed. The Board adopted the resolution,

E. Policies & Procedures

- I. **FY2023-0629-PP-021: Approval of HIB Report**
The motion passed. The Board adopted the resolution.
- II. **FY2023-0629-PP-022: Second Reading of Updated Policies**
The motion passed. The Board adopted the resolution.

13. EXECUTIVE SESSION

Motion & Second to Adjourn

Moved: Dr. Tiffany McBrideZaydel Second: Marqweesha Guthrie Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	X	X		X	X	X	
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting went into executive session at **7:03 p.m.**

Motion & Second to Return Regular Session

Moved: Shana Manradge Second: Sophia Sample Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	X	X		X	X	X	
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting went into executive session at **7:21 p.m.**

14. ADJOURNMENT

Motion & Second to Adjourn

Moved: Shana Maradge Second: Marqweesha Guthrie Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	X	X		X	X	X	
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at **7:22 p.m.**