

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

MAY 25, 2023

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, May 25, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. CALL TO ORDER

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:05 p.m.**

2. SALUTE TO THE FLAG

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member	X	Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie (arrived 7:06 pm)
Board Member	X	Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA		Mr. Olugbenga Olabintan, CPA
Treasurer	X	Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director		Ms. Sarai Lucero
Chief of Staff		Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

Nicole Dupont offered comments regarding an advisory committee of teachers, board minutes, board agenda and school coaching.

6. CORRESPONDENCE

There was no correspondence to present.

7. BOARD PRESIDENT’S REPORT

A Board President’s report was not presented.

8. CCSP SENIOR LEADERSHIP (Presentations)

Dr. Palmore provided an update on recruitment, new hires, student enrollment, tutoring & mentoring, He also provided the board with an HIB report update.

Ms. Paneto-Gonzalez presented and discussed NJSLA, Nurses and teacher appreciation week. She shared photos of the Mother’s Day Brunch and congratulated Community Schools for their great work. Ms. Paneto-Gonzalez also shared photos of the Hinchliffe Stadium Grand Re-opening where CCSP students performed and did a great job.

Ms. Aviles spoke about the Kindness Squad. Scholars applied for this program by writing a letter that had to be signed off by their teacher. They created kindness posters and read kindness stories to the Kindergarten students.

A student from the Kindness squad spoke of her experience with the Kindness Squad and the importance of kindness.

Mr. Sean Sawyer shared that scholars participated in a grade level based NJSLA Kahoot Battle. Questions included topics within the subject fields of ELA, Science and Math, as well as questions related to the NJSLA and tools/strategies that can help them be successful. He shared that STEM Teachers are reviewing prior concepts with scholars through interdisciplinary projects, centers and debriefs to ensure maximum understanding. In conjunction with the math coach they are reviewing prior diagnostic assessments, classroom work and students direct input to highlight those areas that can use greater support.

9. TREASURER’S REPORT

A Board Treasurer’s Report was presented.

10. SECRETARY’S REPORT

Mr. Craig Smith presented the Secretary’s Report

11. COMMITTEE REPORTS

A. Curriculum & Instruction met on 5/22/22 and discussed vacancies, status changes, new hires, field trips and summer curriculum writing.

B. Finance & Facilities met on 5/18/23 and the committee discussed bid results and routine F&F items included in resolutions.

- C. **Personnel** met on 5/22/23 and discussed personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** met on 5/22/23 discussed items included in resolutions.
- E. **Grievances** - There was a grievance from the teacher union but the meeting was canceled so they did not meet.

12. RESOLUTIONS/ACTION ITEMS

A. Minutes

- I. **FY2023-0525-M-019: Approval of Minutes April 27, 2023**
The motion passed. The Board adopted the resolution.
- II. **FY2023-0525-M-020: Approval of Minutes May 11, 2023**
The motion passed. The Board adopted the resolution.

B. Curriculum & Instruction

C. Finance & Facilities

- I. **FY2023-0525-FF-106: Operations Bill List for May 2023**
The motion passed. The Board adopted the resolution.
- I. **FY2023-0525-FF-107: Food Account Bill List for May 2023**
The motion passed. The Board adopted the resolution.
- II. **FY2023-0525-FF-108: Supplemental Bill List for May 2023**
The motion passed. The Board adopted the resolution.
- III. **FY2023-0525-FF-109: Student Activity Bill List for May 2023**
The motion passed. The Board adopted the resolution.
- IV. **FY2023-0525-FF-110: Approval of April 2023 Payroll Reports**
The motion passed. The Board adopted the resolution.
- V. **FY2023-0525-FF-111: Approval of April/May In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- VI. **FY2023-0525-FF-112: Approval of Board Secretary's Report for April 2023**
The motion passed. The Board adopted the resolution.
- VII. **FY2023-0525-FF-113: Board Treasurer's Report March 2023**
The motion passed. The Board adopted the resolution.
- VIII. **FY2023-0525-FF-114: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.
- IX. **FY2023-0525-FF-115: Approval of HVAC System**
The motion passed. The Board adopted the resolution.
- X. **FY2023-0525-FF-116: Approval Elementary School Facade**
The motion passed. The Board adopted the resolution.

D. Personnel

- I. **FY2023-0525-P-051: Approval of Status Changes**
The motion passed. The Board adopted the resolution.
- II. **FY2023-0525-P-052: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.
- III. **FY2023-0525-P-053: Approval of Professional Development**
The motion passed. The Board adopted the resolution.
- IV. **FY2023-0525-P-054: Approval of Substitute List**
The motion passed. The Board adopted the resolution.
- V. **FY2023-0525-P-055: Approval of Teacher Renewals**
The motion passed. The Board adopted the resolution.
- VI. **FY2023-0525-P-056: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- VII. **FY2023-0525-P-057: Appointment of New CEO Ira Griffith**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- I. **FY2023-0525-PP-019: Approval of HIB Report**
The motion passed. The Board adopted the resolution.
- II. **FY2023-0525-PP-020: First Reading of Updated Policies**
The motion passed. The Board adopted the resolution.

13. ADJOURNMENT

Motion & Second to Adjourn

Moved: Shana Maradge Second: Boris Zaydel Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	X	X	X	X	X	X	X
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at **7:18 p.m.**