

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

APRIL 27, 2023

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, April 27, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. CALL TO ORDER

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:12 p.m.**

2. SALUTE TO THE FLAG

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

| | | |
|----------------------------|---|------------------------------|
| Board President | X | Mr. Michael DeBlasio |
| Board Vice President | | Dr. Tiffany McBride |
| Board Member | | Mr. Boris Zaydel |
| Board Member | X | Ms. Sophia Sample |
| Board Member | X | Ms. Marqweesha Guthrie |
| Board Member | X | Mr. David Gelman |
| Board Member | | Ms. Shana Manradge |
| CEO/Chief Advocate | X | Mr. Curtis Palmore |
| SBA/COO | X | Mr. Craig Smith |
| DCI | X | Dr. Makeba McCray |
| School Founder Liaison | X | Mr. Robert Guarasci |
| SBA | | Mr. Olugbenga Olabintan, CPA |
| Treasurer | | Mr. Flavio Rivera |
| Principal | X | Ms. Madeline Paneto-Gonzalez |
| Principal | X | Mr. Sean Sawyer |
| Community Schools Director | | Ms. Sarai Lucero |
| Chief of Staff | X | Ms. Giselle Vannoy |

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

CCSP's 3rd grade math Academic Interventionist Cassandra BoodHoo discussed the exciting things the 3rd grade teachers were doing with their students. She also discussed the testing preparations and incentives. She mentioned the progress she has seen since COVID.

CCSP 3rd grade ELA teacher Ms. Dupont piggybacked on Ms. Boohoo's sentiments. She stated that this was the first year that the third grade was taking the NJSLA testing since COVID. She has witnessed 3rd grade students move from a kindergarten grade level to a 3rd grade level. She was happy and shared a writing piece that a student created in the afterschool program. She made a suggestion to create an Advisory Board of teachers to share information.

CCSP teacher Ms. Tauheedah Muhammad thanked the board for allowing her to celebrate her holiday EID al-Fitr. She stated this was the best school ever and had the best principal. She shared that she was happy to explain the holiday to her students.

Brian Geelan 4th grade teacher stated that great things have been done to get the students excited about testing. They have been inspiring the students with positive affirmations.

6. CORRESPONDENCE

There was no correspondence to present.

BOARD PRESIDENT'S REPORT

A Board President's report was not presented.

7. CCSP SENIOR LEADERSHIP (Principals, Director of Community Schools)

Ms Paneto-Gonzalez reported on NJSLA preparations. Teachers are underway preparing scholars for NJSLA and addressing any areas of concerns through NJSLA blocks and Stamina testing. She mentioned that students continue to progress through the Lexia program. She spoke of the literary letter contest where scholars were asked to write a letter to their favorite character from a novel. She gave an update on climate and culture.

Mr. Sean Sawyer reported on NJSLA preparations. He stated that stamina blocks take place every Friday. He congratulated the IXL Leaders for the month of April. He also mentioned that students continue to progress through the Lexia program. He also had a literary letter contest where scholars were asked to write a letter to their favorite character from a novel. He gave a report on climate and culture.

Dr. Palmore discussed strict prep focus, third round teacher evaluations, literacy curriculum adoption and the RISE summer school planning. He reported on the enrollment numbers and new waitlist. He discussed April HIB district data at both campuses. He also shared information about the April signature health fair.

8. TREASURER'S REPORT

A Board Treasurer's Report was not presented.

9. SECRETARY'S REPORT

Craig Smith presented on behalf of Olugbenga Olabintan.

10. COMMITTEE REPORTS

- A. Curriculum & Instruction** met on 4/24/23 and discussed a new ELA curriculum, vacancies, status changes and new hires.
- B. Finance & Facilities** met on 4/20/23 and the committee discussed routine F&F items included in resolutions.
- C. Personnel** met on 4/27/23 and discussed personnel items including new hires, status changes and resignations.
- D. Policies & Procedures** did not meet
- E. Grievances** did not meet.

11. RESOLUTIONS/ACTION ITEMS

A. Minutes

- i. **FY2023-0427-M-018: Approval of Minutes from March 30, 2023 Board of Trustees Meeting**
The motion passed. The Board adopted the resolution

B. Curriculum & Instruction

- i. **FY2023-0427-C-009: Approval of Field Trips**
The motion passed. The Board adopted the resolution

C. Finance & Facilities

- i. **FY2023-0427-FF-095: Operations Bill List for April 2023**
The motion passed. The Board adopted the resolution.
- ii. **FY2023-0427-FF-096: Food Account Bill List for April 2023**
The motion passed. The Board adopted the resolution.
- iii. **FY2023-0427-FF-097: Supplemental Bill List for April 2023**
The motion passed. The Board adopted the resolution.
- iv. **FY2023-0427-FF-098: Student Activity Bill List for April 2023**
The motion passed. The Board adopted the resolution.
- v. **FY2023-0427-FF-099: Approval of March 2023 Payroll Reports**
The motion passed. The Board adopted the resolution.
- vi. **FY2023-0427-FF-100: Approval of March/April In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- vii. **FY2023-0427-FF-101: Board Secretary's Report December - March 2023**
The motion passed. The Board adopted the resolution.
- viii. **FY2023-0427-FF-102: Board Treasurer's Report March 2023**
Consideration for this resolution was postponed.

- ix. **FY2023-0427-FF-103: Approval of Food Services**
The motion passed. The Board adopted the resolution.
- x. **FY2023-0427-FF-104: Approval of Donation**
The motion passed. The Board adopted the resolution.

D. Personnel

- ix. **FY2023-0427-P-046: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- x. **FY2023-0427-P-047: Approval of Status Changes**
The motion passed. The Board adopted the resolution.
- xi. **FY2023-0427-P-048: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.
- xii. **FY2023-0427-P-049: Approval of Professional Development**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- xiii. **FY2023-0427-PP-019: Approval of HIB Report**
The motion passed. The Board adopted the resolution.

13. EXECUTIVE SESSION

Motion & Second to move to executive session

Moved: Sophia Sample Second: David Gelman Roll Call:

| | MR DEBLASIO | MS. GUTHRIE | MR. GELMAN | MS. SAMPLE | DR. MCBRIDE | MS. MANRADGE | MR. ZAYDEL |
|------------------|----------------|----------------|---------------|---------------|----------------|-----------------|---------------|
| YEA | X | X | X | X | | | |
| NAY | | | | | | | |
| ABSENT | | | | | X | X | X |
| ABSTAINED | | | | | | | |

The motion passed. Meeting adjourned at **7:14 p.m.**

Motion & Second to return from executive session

Moved: Sophia Sample Second: David Gelman Roll Call:

| | MR DEBLASIO | MS. GUTHRIE | MR. GELMAN | MS. SAMPLE | DR. MCBRIDE | MS. MANRADGE | MR. ZAYDEL |
|------------------|----------------|----------------|---------------|---------------|----------------|-----------------|---------------|
| YEA | X | X | X | X | | | |
| NAY | | | | | | | |
| ABSENT | | | | | X | X | X |
| ABSTAINED | | | | | | | |

The motion passed. Return at **7:15 p.m.**

14. ADJOURNMENT

Motion & Second to Adjourn

Moved: David Gelman

Second: Sophia Samplee

Roll Call:

| | MR DEBLASIO | MS. GUTHRIE | MR. GELMAN | MS. SAMPLE | DR. MCBRIDE | MS. MANRADGE | MR. ZAYDEL |
|-----------|----------------|----------------|---------------|---------------|----------------|-----------------|---------------|
| YEA | X | X | X | X | | | |
| NAY | | | | | | | |
| ABSENT | | | | | X | X | X |
| ABSTAINED | | | | | | | |

The motion passed. Meeting adjourned at **7:16 p.m.**