

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

MARCH 30, 2023

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, March 30, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. CALL TO ORDER

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:05 p.m.**

2. SALUTE TO THE FLAG

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member	X	Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie (arrived 7:06 pm)
Board Member		Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA		Mr. Olugbenga Olabintan, CPA
Treasurer	X	Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director		Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

Hector Colon 2nd grade teacher at CCSP stated he wanted the board to know that he is still around and that he and other teachers like Ms. Murphy and Ms. Gutierrez still believe in the mission of the school and he does not want the board to forget about the teachers that are still at CCSP. He stated is aware of the changes and is planning on staying around.

6. CORRESPONDENCE

There was no correspondence to present.

7. BOARD PRESIDENT’S REPORT

A Board President’s report was not presented.

8. CCSP SENIOR LEADERSHIP (Principals, Director of Community Schools)

Dr. Makeba McCray provided a data presentation.

Ms. Paneto-Gonzalez presented and discussed the success of the Read Across America event. She also talked about getting ready for the NJSLA. She also shared photos of spirit week with the board. She also shared that her daughter was married the past weekend.

Mr. Sean Sawyer presented the board with a presentation on all the latest academic achievements, events, and action plans for this past month. The focus this month was winning the month. Academically, the IXL implementation is underway in all STEM classes. Scholars are doing amazing in the Lexia program. He also mentioned that the 7th grade scholars had a read along competition amongst themselves, in regards to reading a novel together “A long Walk to Water”. It was exciting to see the scholar united and root for their teammates. Mr. Sawyer spoke about the book fair that they recently had, which was a success and made \$4000.00 not including taxes. Scholars also caught reading receive a free ticket to possibly win a free book, reading, math and science percentage scores have gone up dramatically during their NJSLA testing. Black History Month was celebrated by displaying a BHM Board in hallways and having scholars conduct daily announcements about a black historical figure. Lastly, scholars celebrated “National School Counselors Week” by showing kindness to each other by writing positive notes, quotes, and affirmations posted all around school and lockers.

9. TREASURER’S REPORT

Craig Smith presented on behalf of Flavio Rivera.

10. SECRETARY’S REPORT

A Board Secretary’s Report was not presented.

11. COMMITTEE REPORTS

A. Curriculum & Instruction met on 3/14/23 and discussed NWEA data as well as vacancies, status changes and new hires.

B. Finance & Facilities met on 3/16/23, 3/23/23, 3/28/23 and the committee discussed the budget and routine F&F items included in resolutions.

- C. **Personnel** met on 3/23/23 and discussed personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** did not meet
- E. **Grievances** did not meet.

12. RESOLUTIONS/ACTION ITEMS

A. Minutes

- i. **FY2023-0330-M-015: Approval of Minutes from January 26, 2023 Board of Trustees Meeting**
The motion passed. The Board adopted the resolution.
- ii. **FY2023-0330-M-016: Approval of Minutes from Meeting on February 8, 2023 Board of Trustees Special Meeting**
The motion passed. The Board adopted the resolution.
- iii. **FY2023-0330-M-017: Approval of Minutes from Meeting on February 23, 2023 Board of Trustees Meeting**
The motion passed. The Board adopted the resolution.

B. Curriculum & Instruction

- i. **FY2023-0330-C-008: Approval of Field Trips**
The motion passed. The Board adopted the resolution

C. Finance & Facilities

- i. **FY2023-0330-FF-083: Operations Bill List for March 2023**
The motion passed. The Board adopted the resolution.
- ii. **FY2023-0330-FF-084: Food Account Bill List for March 2023**
The motion passed. The Board adopted the resolution.
- iii. **FY2023-0330-FF-085: Supplemental Bill List for March 2023**
The motion passed. The Board adopted the resolution.
- iv. **FY2023-0330-FF-086: Student Activity Bill List for March 2023**
The motion passed. The Board adopted the resolution.
- v. **FY2023-0330-FF-087: Account Bill List for March 2023**
The motion passed. The Board adopted the resolution.
- vi. **FY2023-0330-FF-088: Approval of February 2023 Payroll Reports**
The motion passed. The Board adopted the resolution.
- vii. **FY2023-0330-FF-089: Approval of February/March In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- viii. **FY2023-0330-FF-090: Approval of School Budget for 2023-2024 Contracts**

The motion passed. The Board adopted the resolution.

- ix. **FY2023-0330-FF-091: Submission of the Nita M. Lowey 21st Century Community Learning Grant**
The motion passed. The Board adopted the resolution.
- x. **FY2023-0330-FF-092: Board Secretary’s Report December & January**
Consideration for this resolution was postponed.
- xi. **FY2023-0330-FF-093: Board Treasurer’s Report October - February**
The motion passed. The Board adopted the resolution
- xii. **FY2023-0330-FF-094: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.

D. Personnel

- ix. **FY2023-0330-P-041: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- x. **FY2023-0330-P-042: Approval of Status Changes**
The motion passed. The Board adopted the resolution.
- xi. **FY2023-0330-P-043: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.
- xii. **FY2023-0330-P-044: Approval of Professional Development**
The motion passed. The Board adopted the resolution.
- xiii. **FY2023-0330-P-045: Approval of Substitute List**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- xiv. **FY2023-0330-PP-018: Approval of HIB Report**
The motion passed. The Board adopted the resolution.

13. ADJOURNMENT

Motion & Second to Adjourn

Moved: Boris Zaydel

Second: Shana Manradge

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	X	X		X	X	X	X
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at **7:22 p.m.**

