

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

FEBRUARY 23, 2023

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, December 23, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. **CALL TO ORDER**

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:02 p.m.**

2. **SALUTE TO THE FLAG**

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. **STATEMENT BY PRESIDING OFFICER**

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. **ROLL CALL**

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member	X	Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie
Board Member	X	Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA		Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director	X	Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. BOARD SELF ASSESSMENT

Presentation by Kathleen Helewa from NJSBA

6. COMMENTS FROM THE PUBLIC

No comments were offered from the public.

7. CORRESPONDENCE

There was no correspondence to present.

8. BOARD PRESIDENT'S REPORT

A Board President's report was not presented.

9. CCSP SENIOR LEADERSHIP (Principals, Director of Community Schools)

Dr. Palmore provided an update on recruiting and onboarding of new hires, student enrollment, tutoring & mentoring and updated the board on HIB reports.

Ms. Paneto-Gonzalez presented a presentation in a continuation of the "Paw-Some" initiative. Celebrating 100 happy days of school, Black history month, 3rd quarter goals (growth mindset everyday), showing love, celebrating attendance, and celebrating our Pawsome teachers.

Mr. Sean Sawyer presented the board with a presentation on all the latest academic achievements, events, and action plans for this past month. The focus this month was winning the month. Academically, the IXL implementation is underway in all STEM classes. Scholars are doing amazing in the Lexia program. He also mentioned that the 7th grade scholars had a read along competition amongst themselves, in regards to reading a novel together "A long Walk to Water". It was exciting to see the scholar united and root for their teammates. Mr. Sawyer spoke about the book fair that they recently had, which was a success and made \$4000.00 not including taxes. Scholars also caught reading receive a free ticket to possibly win a free book, reading, math and science percentage scores have gone up dramatically during their NJSLA testing. Black History Month was celebrated by displaying a BHM Board in hallways and having scholars conduct daily announcements about a black historical figure. Lastly, scholars celebrated "National School Counselors Week" by showing kindness to each other by writing positive notes, quotes, and affirmations posted all around school and lockers.

Ms. Sarai Lucero presented a presentation about the Community School Program here at CCSP. She went over the ELT Program, The last two basketball games for the boys and girls team, 21st Century CCLC attendance data, the Saturday Program, and last but not least the new "One Way" sign on going around 8 Morris Street onto Spruce Street.

10. TREASURER'S REPORT

A Board Treasurer's report was not presented.

11. SECRETARY’S REPORT

A Board Secretary’s Report was not presented.

12. COMMITTEE REPORTS

- A. Curriculum & Instruction** met on 2/21/23 and discussed WIDA, NJSLA, they also discussed vacancies, status changes and new hires.
- B. Finance & Facilities** met on 2/16/23 and discussed routine F&F items and items included in resolutions.
- C. Personnel** met on 2/22/23 and discussed personnel items including new hires, status changes and resignations.
- D. Policies & Procedures** met on 2/22/23 and discussed items included in resolutions.
- E. Grievances** did not meet.

13. RESOLUTIONS/ACTION ITEMS

A. Minutes

- i. **FY2023-0223-M-013: Approval of Minutes from January 26, 2023 Board of Trustees Meeting**
Consideration of this resolution was postponed.
- ii. **FY2023-0223-M-014: Approval of Minutes from Meeting on February 8, 2023 Board of Trustees Special Meeting**
Consideration of this resolution was postponed.

B. Curriculum & Instruction

C. Finance & Facilities

- iii. **FY2023-0223-FF-074: Operations Bill List for February 2023**
The motion passed. The Board adopted the resolution.
- iv. **FY2023-0223-FF-075: Food Account Bill List for February 2023**
The motion passed. The Board adopted the resolution.
- v. **FY2023-0223-FF-076: Supplemental Bill List for February 2023**
The motion passed. The Board adopted the resolution.
- vi. **FY2023-0223-FF-077: Student Activity Bill List for February 2023**
The motion passed. The Board adopted the resolution.
- vii. **FY2023-0223-FF-078: Approval of January 2023 Payroll Reports**
The motion passed. The Board adopted the resolution.
- viii. **FY2023-0223-FF-079: Approval of January/February In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.

- ix. **FY2023-0223-FF-080: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.

D. Personnel

- ix. **FY2023-0223-P-036: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- x. **FY2023-0223-P-037: Approval of Status Changes**
The motion passed. The Board adopted the resolution.
- xi. **FY2023-0223-P-038: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.
- xii. **FY2023-0223-P-039: Approval of Professional Development**
The motion passed. The Board adopted the resolution.
- xiii. **FY2023-0223-P-040: Approval of Substitute List**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- xiv. **FY2023-0223-PP-016: Approval of HIB Report**
The motion passed. The Board adopted the resolution.
- xv. **FY2023-0223-PP-017: Approval Updated Policies**
The motion passed. The Board adopted the resolution.

14. EXECUTIVE SESSION

Motion & Second to Executive Session

Moved: Mr. Guthrie

Second: Mr. Deblasio

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	x	x	X	X	X	X	x
NAY							
ABSENT							
ABSTAINED							

The motion passed. The Board entered Executive Session at **7:02 p.m.**
Meeting exited Executive Session at **8:31 p.m.**

14. ADJOURNMENT

Motion & Second to Adjourn

Moved: Boris Zaydel

Second: Sophia Sample

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	x	x	X	X	X	X	x
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at **8:40 p.m.**