

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

DECEMBER 20, 2022

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, December 20, 2022 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. **CALL TO ORDER**

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:05 p.m.**

2. **SALUTE TO THE FLAG**

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. **STATEMENT BY PRESIDING OFFICER**

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. **ROLL CALL**

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member	X	Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie
Board Member	X	Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI		Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA	X	Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director		Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

No comments were offered from the public.

CORRESPONDENCE

There was no correspondence to present.

6. BOARD PRESIDENT'S REPORT

A Board President's report was not presented.

7. CCSP SENIOR LEADERSHIP (Principals, Director of Community Schools)

Dr. Palmore provided a an update on recruiting and onboarding of new hires, student enrollment, tutoring & mentoring and updated the board on HIB reports.

Ms. Paneto-Gonzalez provided an update on the new "Caught Being Paw-Some" initiative. She also shared information regarding community circles and honor roll students. In honor of the holiday spirit, students and staff celebrated Holiday Spirit Week by wearing holiday headgear, ugly sweaters, pajamas and holiday attire. The highlight of the week was the holiday door decorating contest.

Mr. Sean Sawyer provided an update for the middle school including the celebration of our Lexia Leaders, honor roll award ceremony, door decorating contest, spirit week, 8th grade & staff basketball game, candy cane fundraiser, and Share-a-Ton drive. He also updated the board with the work the Lavinia group has been doing and professional development.

8. TREASURER'S REPORT

A Board Treasurer's report was presented for the month of September 2022.

9. SECRETARY'S REPORT

A Board Secretary's Report was presented for the month of November 2022.

10. COMMITTEE REPORTS

- A. Curriculum & Instruction** met on 12/19/22 and discussed The Lavinia Group & NJSLA Data, they also discussed vacancies, status changes and new hires.
- B. Finance & Facilities** met on 12/19/22 and discussed routine F&F items and items included in resolutions.
- C. Personnel** met on 12/7/22 & 12/19/22 and discussed personnel items including new hires, status changes and resignations.
- D. Policies & Procedures** did not meet.
- E. Grievances** did not meet.

5. RESOLUTIONS/ACTION ITEMS

A. Minutes

- i. **FY2023-1220-M-009: Approval of Minutes from October 27, 2022 Board of Trustees Meeting**
The motion passed. The Board adopted the resolution.
- ii. **FY2023-1220-M-010: Approval of Minutes from Meeting on November 3, 2022 Board of Trustees Special Meeting**
The motion passed. The Board adopted the resolution.
- iii. **FY2023-1220-M-011: Approval of Minutes from November 29, 2022 Board of Trustees Meeting**
The motion passed. The Board adopted the resolution.

B. Curriculum & Instruction

- iv. **FY2023-1220-C-007: Approval of Updated School Calendar**
The motion passed. The Board adopted the resolution.

C. Finance & Facilities

- v. **FY2023-1220-FF-057: Board Treasurer's Report for September 2022**
The motion passed. The Board adopted the resolution.
- vi. **FY2023-1220-FF-058: Board Secretary's Report for November 2022**
The motion passed. The Board adopted the resolution.
- vii. **FY2023-1220-FF-059: Operations Bill List for December 2022**
The motion passed. The Board adopted the resolution.
- viii. **FY2023-1220-FF-060: Food Account Bill List for December 2022**
The motion passed. The Board adopted the resolution.
- ix. **FY2023-1220-FF-061: Supplemental Bill List for December 2022**
The motion passed. The Board adopted the resolution.
- x. **FY2023-1220-FF-062: Approval of November 2022 Payroll Reports**
The motion passed. The Board adopted the resolution.
- xi. **FY2023-1220-FF-063: Approval of November/December In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- xii. **FY2023-1220-FF-064: Approval of Retention Bonus**
Consideration of this resolution was postponed.

D. Personnel

- ix. **FY2023-1220-P-026: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- x. **FY2023-1220-P-027: Approval of Status Changes**
The motion passed. The Board adopted the resolution.
- xi. **FY2023-1220-P-028: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.
- xii. **FY2023-1220-P-029: Approval of Professional Development**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- xiii. **FY2023-1220-PP-013: Approval of HIB Report**
The motion passed. The Board adopted the resolution.

6. **EXECUTIVE SESSION**

7. **ADJOURNMENT**

Motion & Second to Adjourn

Moved: Mr. Zaydel

Second: Dr. McBride

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	x	x	X	X	X	X	x
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at **7:01 p.m.**