

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

NOVEMBER 29, 2022

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Tuesday, November 29, 2022 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. **CALL TO ORDER**

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:04 p.m.**

2. **SALUTE TO THE FLAG**

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. **STATEMENT BY PRESIDING OFFICER**

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. **ROLL CALL**

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member	X	Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie
Board Member	X	Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO		Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA	X	Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director		Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

Fourth grade scholar J. Menicucci reported why she was thankful this season. She stated she was grateful for her school uniforms, friends and teachers as well as Principal Ms. Paneto-Gonzalez and Dean of Students Mr. Iver Peterson.

Fourth grade scholar T. Daley also reported that she was grateful for her teachers and staff, especially for Mr. Williams. She stated CCSP was the best school in NJ.

CORRESPONDENCE

There was no correspondence to present.

6. BOARD PRESIDENT'S REPORT

A Board President's report was not presented.

7. CCSP SENIOR LEADERSHIP (Principals, Director of Community Schools)

Dr. Palmore provided a an update on recruiting and onboarding of new hires, student enrollment, tutoring & mentoring and updated the board on HIB reports.

Ms. Paneto-Gonzalez provided a summary of her efforts and goals for end of this year including what she is grateful for thus far. She discussed parent/teacher conferences, the November assembly, and the new "Caught Being Paw-Some" initiative.

Mr. Sean Sawyer provided an update for the middle school including the close out of the 1st quarter and report cards. 10 scholars made the principals, 52 scholars made high honors and 140 made the honor roll. Students will be honored with a breakfast and awards assembly. He also discussed Parent/Teacher conferences.

He reported that teachers are in data diving mode. PD has focused on reviewing and analyzing Start Strong/NJSLA/NWEA data.

8th grade scholars are in the process of applying to the specialized high schools.

8. TREASURER'S REPORT

Board Treasurer's reports was not presented.

9. SECRETARY'S REPORT

A Board Secretary's Report was presented for October 2022.

10. COMMITTEE REPORTS

- A. Curriculum & Instruction** met on 11/21/22 and discussed The Lavinia Group, NWEA, vacancies, status changes and new hires.
- B. Finance & Facilities** met on 11/17/22 and discussed routine F&F items and items included in resolutions.
- C. Personnel** met on 11/21/22 and discussed personnel items including new hires, status changes and resignations.
- D. Policies & Procedures** met on 11/21/22 and discussed second reading of a policy update.
- E. Grievances** did not meet.

5. **RESOLUTIONS/ACTION ITEMS**

A. Minutes

- i. **FY2023-1129-M-007: Approval of Minutes from October 27, 2022 Board of Trustees Meeting**
Consideration of this resolution was postponed.
- ii. **FY2023-1129-M-008: Approval of Minutes from Meeting on November 3, 2022 Board of Trustees Special Meeting**
Consideration of this resolution was postponed.

B. Curriculum & Instruction

C. Finance & Facilities

- iii. **FY2023-1129-FF-048: Board Treasurer’s Report for September & October 2022**
Consideration of this resolution was postponed.
- iv. **FY2023-1129-FF-049: Board Secretary’s Report for October 2022**
The motion passed. The Board adopted the resolution.
- v. **FY2023-1129-FF-050: Operations Bill List for November 2022**
The motion passed. The Board adopted the resolution.
- vi. **FY2023-1129-FF-051: Food Account Bill List for November 2022**
The motion passed. The Board adopted the resolution.
- vii. **FY2023-1129-FF-052: Supplemental Bill List for November 2022**
The motion passed. The Board adopted the resolution.
- viii. **FY2023-1129-FF-053: Approval of October 2022 Payroll Reports**
The motion passed. The Board adopted the resolution.
- ix. **FY2023-1129-FF-054: Approval of October/November In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- x. **FY2023-1129-FF-055: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.

- xi. **FY2023-1129-FF-056A: Approval of CCSP High School Expansion**
The motion passed. The Board adopted the resolution.

- xii. **FY2023-1129-FF-056B: Approval of CCSP Pre-School Expansion**
The motion passed. The Board adopted the resolution.

D. Personnel

- ix. **FY2023-1129-P-021: Approval of New Hires**
The motion passed. The Board adopted the resolution.

- x. **FY2023-1129-P-022: Approval of Status Changes**
The motion passed. The Board adopted the resolution.

- xi. **FY2023-1129-P-023: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.

- xii. **FY2023-1129-P-024: Approval of Substitute Teachers**
The motion passed. The Board adopted the resolution.

- xiii. **FY2023-1129-P-025: Approval of Professional Development**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- xiv. **FY2023-1129-PP-010: Approval of Updated Policies**
The motion passed. The Board adopted the resolution.

- xv. **FY2023-1129-PP-011: Approval of HIB Report**
The motion passed. The Board adopted the resolution.

- xvi. **FY2023-1129-PP-012: Approval of School & Board Goals**
The motion passed. The Board adopted the resolution.

6. **EXECUTIVE SESSION**

7. **ADJOURNMENT**
 Motion & Second to Adjourn

Moved: Mr. Zaydel

Second: Ms. Manradge

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA		x	X	X	X	X	x
NAY							
ABSENT	x						
ABSTAINED							

The motion passed. Meeting adjourned at **7:37 p.m.**