

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

OCTOBER 27, 2022

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, October 27, 2022 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. **CALL TO ORDER**

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:08 p.m.**

2. **SALUTE TO THE FLAG**

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. **STATEMENT BY PRESIDING OFFICER**

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. **ROLL CALL**

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member		Mr. Boris Zaydel
Board Member		Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie
Board Member	X	Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA		Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director	X	Ms. Sarai Lucero (arrived 6:40 pm)
Chief of Staff		Ms. Giselle Vannoy

5. COMMENTS FROM THE PUBLIC

No comments were presented.

6. CORRESPONDENCE

There was no correspondence to present.

7. BOARD PRESIDENT’S REPORT *

A Board President’s report was not presented.

8. CCSP SENIOR LEADERSHIP (Principals, Director of Community Schools)

Dr. Palmore gave October Objectives

Mr. Guarasci asked about window to open up new students and how many

Dr. Palmore explained HIB training and current report

Mr. Guarasci asked about increase in HIB investigations

Dr. McBride asked if special education was self-contained

Ms. Paneto-Gonzalez provided a student, C.A., who spoke to board on different events happening at elementary school

Mr. Sawyer, Middle School Principal, provided a presentation explaining assessments, increase of rigor in classrooms, progress reports sent to parents

Mr. DeBlasio asked about using dashboard

Ms. Panetto-Gonzalez provided the elementary school presentation which highlighted Hispanic Heritage Month, national bullying, workshops for staff

Dr. McBride asked about attendance for students and staff

Ms. Lucero gave Community Schools presentation which highlighted after care program, sports programs, parent engagement, fall festival and tutoring program

Mr. Guarasci asked about tutor program details and inquired how CCSP can serve more students

9. TREASURER’S REPORT

July and August reports presented by Mr. Smith

Mr. Guarasci asked if reserve account can be included in treasurer’s report

10. SECRETARY’S REPORT

Mr. Smith presented the Board Secretary Report for September 2022

11. COMMITTEE REPORTS

- A. Curriculum & Instruction** met on 10/24 and discussed professional conferences, and current assessment data
- B. Finance & Facilities** met on 10/24 and discussed routine F&F items including professional services, payroll, vendor contracts, and items included in resolutions.
- C. Personnel** met on 10/17 and discussed routine personnel items including new hires and resignations.
- D. Policies & Procedures** met on 10/17 to review 1st reading of a policy
- E. Grievances** Did not meet.

5. RESOLUTIONS/ACTION ITEMS

A. Minutes

FY2023-1027-M-005 Approval of Minutes August 25, 2022 Board of Trustees Meeting
The motion passed. The Board adopted the resolution.

FY2023-1027-M-006 Approval of Minutes September 29, 2022 Board of Trustees Meeting
The motion passed. The Board adopted the resolution.

B. Curriculum & Instruction

C. Finance & Facilities

- i. **FY2023-1027-FF-038 Approval Board Treasurer's Report for July and August 2022**
The motion passed. The Board adopted the resolution
- ii. **FY2023-1027-FF-039 Approval Board Secretary's Report for September 2022**
The motion passed. The Board adopted the resolution.
- iii. **FY2023-1027-FF-040 Approval of Operations Bill List for October 2022**
The motion passed. The Board adopted the resolution.
- iv. **FY2023-1027-FF-041 Approval of Food Account Bill List for October 2022**
The motion passed. The Board adopted the resolution.
- v. **FY2023-1027-FF-042 Approval of Supplemental Bill List for October 2022**
The motion passed. The Board adopted the resolution.
- vi. **FY2023-1027-FF-043 Approval of Payroll Reports for September 2022**
The motion passed. The Board adopted the resolution.
- vii. **FY2023-1027-FF-044 Approval of September/October 2022 In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- viii. **FY2023-1027-FF-045 Approval of Vendor Contracts / Agreements**

The motion passed. The Board adopted the resolution.

D. Personnel

- i. **FY2023-1027-P-015: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- ii. **FY2023-1027-P-016: Approval of Status Changes**
The motion passed. The Board adopted the resolution.
- iii. **FY2023-1027-P-017: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.
- iv. **FY2023-1027-P-018: Approval of Substitute List**
The motion passed. The Board adopted the resolution.
- v. **FY2023-1027-P-019: Approval of HIB Self-Assessment**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- vi. **FY2023-1027-PP-008: Approval of Updated Policies**
The motion passed. The Board adopted the resolution.
- vii. **FY2023-1027-PP-009: Approval of HIB Report**
The motion passed. The Board adopted the resolution.

6. EXECUTIVE SESSION

Motion & Second to enter Executive Session to discuss personnel matters.

Moved: Ms. Guthrie

Second: Ms. Manradge

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADG E	MR. ZAYDEL
YEA	X	X	X		X	X	
NAY							
ABSENT							
ABSTAINED							

The motion passed. The Board entered Executive Session at **7:54 p.m.**

Motion & Second to exit Executive Session.

Moved:

Second:

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADG E	MR. ZAYDEL
YEA	X	X	X		X	X	
NAY							
ABSENT							
ABSTAINED							

The motion passed. The Board exited the Executive Session at **8:29 p.m.**

7. **ADJOURNMENT**

Motion & Second to Adjourn

Moved:

Second:

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	X	X	X		X	X	
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at **8:30 p.m.**