

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

JANUARY 26, 2023

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, December 23, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. **CALL TO ORDER**

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:03 p.m.**

2. **SALUTE TO THE FLAG**

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. **STATEMENT BY PRESIDING OFFICER**

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. **ROLL CALL**

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member	X	Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member	X	Ms. Marqweesha Guthrie (joined after roll call)
Board Member	X	Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA		Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director	X	Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

5. **EXECUTIVE SESSION.**

Motion & Second to Adjourn

Moved: Mr. Zaydel

Second: Mr. Manradge

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	x	x	X	X	X	X	x
NAY							
ABSENT							
ABSTAINED							

The motion passed. The Board entered Executive Session at **6:06 p.m.**

Meeting exited Executive Session at **6:33 p.m.**

6. **BOARD SELF ASSESSMENT**

Presentation by Kathleen Helewa from NJSBA

7. **COMMENTS FROM THE PUBLIC**

No comments were offered from the public.

8. **CORRESPONDENCE**

There was no correspondence to present.

9. **BOARD PRESIDENT’S REPORT**

A Board President’s report was not presented.

CCSP SENIOR LEADERSHIP (Principals, Director of Community Schools)

Dr. Palmore explained professional development given by Lavina Group. Dr. Palmore explained current recruiting, assessments, and tutoring. He also discussed budgeting and current union negotiations. Student enrollment was discussed as well as admissions. HIB report given was 0 HIB investigations and 0 continued HIB cases. Home School Council meeting update was given. Dr. Bride asked about Saturday Academy and lottery dates.

Elementary School Presentation

Ms. Paneto-Gonzalez shared updates to classroom techniques by teachers.

Ms. Paneto-Gonzalez stated obstacles to attendance for students.

Dr. McCray resumed the Data Dashboard.

Mr. Zaydel asked if the Data Dashboard could be emailed.

Middle School Presentation

Mr. Sawyer discussed report cards, professional development, and assessment preparation. He also gave samples of student projects.

Dr. McBride asked about possible retentions.

Dr. Palmore stated grades were due the next day.

Community School Presentation

Ms. Lucero presented the CCSP Trunk or Treat Program, Sewing Club, Recycling Club, and Business Club. She discussed partnership with Paterson Music Project as well as the sports programming.

10. **TREASURER’S REPORT**

A Board Treasurer’s report was not presented.

11. **SECRETARY’S REPORT**

A Board Secretary’s Report was not presented.

12. **COMMITTEE REPORTS**

- A. **Curriculum & Instruction** met on 1/23/23 and discussed routine items included in resolutions.
- B. **Finance & Facilities** met on 1/19/23 and discussed F&F items included in resolutions.
- C. **Personnel** met on 1/23/23 and discussed personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** met on 1/23/23 and discussed items included in resolutions.
- E. **Grievances** did not meet.

13. **RESOLUTIONS/ACTION ITEMS**

A. Minutes

- i. **FY2023-0126-M-012: Approval of Minutes from December 20, 2022 Board of Trustees Meeting**
Consideration of this resolution was postponed.

B. Curriculum & Instruction

C. Finance & Facilities

- ii. **FY2023-0126-FF-065: Operations Bill List for January 2023**
The motion passed. The Board adopted the resolution.
- iii. **FY2023-0126-FF-066: Food Account Bill List for January 2023**
The motion passed. The Board adopted the resolution.
- iv. **FY2023-0126-FF-067: Supplemental Bill List for January 2023**
The motion passed. The Board adopted the resolution.

- v. **FY2023-0126-FF-068: Student Activity Bill List for January 2023**
The motion passed. The Board adopted the resolution.
- vi. **FY2023-0126-FF-069: Approval of December 2022 Payroll Reports**
The motion passed. The Board adopted the resolution.
- vii. **FY2023-0126-FF-070: Approval of December/January In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- viii. **FY2023-0126-FF-071: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.
- ix. **FY2023-0126-FF-072: Adoption of Revised Budget**
The motion passed. The Board adopted the resolution.

14. Personnel

- x. **FY2023-0126-P-030: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- xi. **FY2023-0126-P-031: Approval of Status Changes**
The motion passed. The Board adopted the resolution.
- xii. **FY2023-0126-P-032: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.
- xiii. **FY2023-0126-P-033: Approval of Professional Development**
The motion passed. The Board adopted the resolution.
- xiv. **FY2023-0126-P-034: Approval of Substitute List**
The motion passed. The Board adopted the resolution.

Policies & Procedures

- xv. **FY2023-0126-PP-014: Approval of HIB Report**
The motion passed. The Board adopted the resolution.
- xvi. **FY2023-0126-PP-015: Approval Updated Policies**
The motion passed. The Board adopted the resolution.

ADJOURNMENT

Motion & Second to Adjourn

Moved: Boris Zaydel

Second: Michael DeBlasio

Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	x	x	X	X	X	X	x
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at **8:23pm**