

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

AUGUST 25, 2022

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, August 25, 2022 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. **CALL TO ORDER**

Mr. Michael DeBlasio, Board President, called the meeting to order at **6:05 p.m.**

2. **SALUTE TO THE FLAG**

Mr. DeBlasio led all those assembled in a salute to the flag of the United States of America.

3. **STATEMENT BY PRESIDING OFFICER**

Mr. DeBlasio stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. **ROLL CALL**

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Vice President	X	Dr. Tiffany McBride
Board Member		Mr. Boris Zaydel
Board Member	X	Ms. Sophia Sample
Board Member		Ms. Marqweesha Guthrie
Board Member		Mr. David Gelman
Board Member	X	Ms. Shana Manradge
CEO/Chief Advocate		Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Makeba McCray
School Founder Liaison	X	Mr. Robert Guarasci
SBA	X	Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal	X	Ms. Madeline Paneto-Gonzalez
Principal	X	Mr. Sean Sawyer
Community Schools Director	X	Ms. Sarai Lucero
Chief of Staff	X	Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

Ms. Keisha Smith read a letter thanking the board, CCSP, Parents and students for her experience at CCSP.

6. CORRESPONDENCE

There was no correspondence to present.

7. BOARD PRESIDENT’S REPORT

A Board President’s report was not presented.

8. CCSP SENIOR LEADERSHIP (Principals, Director of Community Schools)

Ms. Paneto-Gonzalez provided a summary of her efforts and goals for July and August for the elementary school including building relationships with staff and faculty, identifying students and families challenged by chronic absenteeism, physical building preparedness, filling teacher vacancies, and pre-service preparations.

Mr. Sean Sawyer provided an update for the middle school including summer highlights. He shared his focus for the 2022-2023 school year. He discussed parent orientation and middle school classroom set up.

Ms. Sarai Lucero provided an update on the Community Schools Summer Program. Ms. Lucero advised that CCSP met its required level of service for the 21st Century program year. Ms. Lucero discussed summer program academic and club activities, summer field trips, and upcoming events.

9. TREASURER’S REPORT

Board Treasurer’s reports was not presented.

10. SECRETARY’S REPORT

A Board Secretary’s Report was presented for June 2022.

11. COMMITTEE REPORTS

- A. Curriculum & Instruction** met on 8/22 and discussed a new adaptive learning platform, a digital resource program, and items included in resolutions on the agenda.
- B. Finance & Facilities** met on 8/18/22 and discussed routine F&F items including capital improvements, payroll, vendor contracts, and items included in resolutions.
- C. Personnel** met on 8/17 and discussed personnel items including new hires, status changes and resignations.
- D. Policies & Procedures** met on 8/17 and discussed first reading of mask policy update.
- E. Grievances** did not meet.

5. RESOLUTIONS/ACTION ITEMS

A. Minutes

- i. **FY2023-0825-M-004: Approval of Minutes from July 28, 2022 Board of Trustees Meeting**
The motion passed. The Board adopted the resolution.

B. Curriculum & Instruction

- ii. **FY2023-0825-C-005: Adoption of Curriculum Support of Two Programs**
The motion passed. The Board adopted the resolution, as amended.

C. Finance & Facilities

- iii. **FY2023-0825-FF-016: Board Treasurer's Report for July 2022**
Consideration of this resolution was postponed.
- iv. **FY2023-0825-FF-017: Board Secretary's Report for June 2022**
The motion passed. The Board adopted the resolution.
- v. **FY2023-0825-FF-018: Operations Bill List for August 2022**
The motion passed. The Board adopted the resolution.
- vi. **FY2023-0825-FF-019: Student Activities Account Bill List for August 2022**
The motion passed. The Board adopted the resolution.
- vii. **FY2023-0825-FF-020: Supplemental Bill List for August 2022**
The motion passed. The Board adopted the resolution.
- viii. **FY2023-0825-FF-021: Approval of July 2022 Payroll Reports**
The motion passed. The Board adopted the resolution.
- ix. **FY2023-0825-FF-022: Approval of July/August In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- x. **FY2023-0825-FF-023: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.
- xi. **FY2023-0825-FF-024: Approval of Gerald D. Long for Audit Engagement**
The motion passed. The Board adopted the resolution.

D. Personnel

- ix. **FY2023-0825-P-007: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- x. **FY2023-0825-P-008: Approval of Status Changes**
The motion passed. The Board adopted the resolution.

- xi. **FY2023-0825-P-009: Approval of Resignations and Terminations**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- xii. **FY2023-0825-PP-005: Approval of Updated Policies**
The motion passed. The Board adopted the resolution.

6. EXECUTIVE SESSION

Motion & Second to enter Executive Session to discuss personnel matters.

Moved: Dr. McBride Second: Ms. Manradge Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA	X		X	X	X	X	
NAY							
ABSENT							
ABSTAINED							

The motion passed. The Board entered Executive Session at **7:38 p.m.**

Motion & Second to exit Executive Session.

Moved: Dr. Manradge Second: Ms. Sample Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADG E	MR. ZAYDEL
YEA	X		X	X	X	X	
NAY							
ABSENT							
ABSTAINED							

The motion passed. The Board exited Executive Session at **8:00 p.m.**

7. ADJOURNMENT

Motion & Second to Adjourn

Moved: Dr. McBride Second: Ms. Manradge Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADG E	MR. ZAYDEL
YEA	X		X	X	X	X	
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at **8:01 p.m.**

