

COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES

JANUARY 25, 2024

The Board of Trustees of the Community Charter School of Paterson (the “School”) held a Regular Meeting of the Board of Trustees on Thursday, December 21, 2023 via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. CALL TO ORDER

Dr. Tiffany McBride, Board Vice President, called the meeting to order at **6:03 p.m.**

2. SALUTE TO THE FLAG

Dr. Tiffany McBride led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Dr. Tiffany McBride stated: “I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so.”

4. ROLL CALL

Board of Trustees:

Board President	<input checked="" type="checkbox"/>	Mr. Michael DeBlasio
Board Vice President	<input checked="" type="checkbox"/>	Dr. Tiffany McBride
Board Member	<input checked="" type="checkbox"/>	Mr. Boris Zaydel
Board Member	<input checked="" type="checkbox"/>	Ms. Sophia Sample
Board Member	<input checked="" type="checkbox"/>	Ms. Marqweesha Guthrie (Arrived at 6:45pm)
Board Member	<input checked="" type="checkbox"/>	Mr. David Gelman
Board Member	<input type="checkbox"/>	Ms. Shana Manradge
CEO/Chief Advocate	<input checked="" type="checkbox"/>	Mr. Ira Griffith
School Founder Liaison	<input checked="" type="checkbox"/>	Mr. Robert Guarasci
SBA	<input checked="" type="checkbox"/>	Mr. Olugbenga Olabintan, CPA
Treasurer	<input type="checkbox"/>	Mr. Flavio Rivera
School Leader	<input checked="" type="checkbox"/>	Mr. Andre Smith
Community Schools Director	<input checked="" type="checkbox"/>	Ms. Sarai Lucero
Chief of Staff	<input checked="" type="checkbox"/>	Ms. Giselle Vannoy
Comptroller	<input checked="" type="checkbox"/>	Ms. Sandra Orozco
Director of Operations	<input type="checkbox"/>	Ms. Chelliah Phillips

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

Comment from a parent who has concerns about safety issues at the elementary school. CEO received contact information and will reach out to him.

6. CORRESPONDENCE

There was no correspondence to present.

7. BOARD PRESIDENT’S REPORT

A Board President’s report was not presented.

8. CCSP SENIOR LEADERSHIP

Senior Leadership members Sarai Lucero, Andre Smith and CEO Ira Griffith shared a presentation that discussed Organizational Leadership, Talent, School Culture, Operations and Academics that occurred during the month of January and Quarter 2 Roll up.

9. TREASURER’S REPORT

A Treasurer’s report was not presented.

10. SECRETARY’S REPORT

A Board Secretary’s Report was not presented by Olugbenga Olabintan.

11. COMMITTEE REPORTS

- A. **Curriculum & Instruction** met on 1/22 and discussed routine items included in the resolutions.
- B. **Finance & Facilities** met on 1/18 and discussed routine F&F items included in the resolutions.
- C. **Personnel** met on 1/18 and discussed routine personnel items including new hires, status changes and resignations.
- D. **Policies & Procedures** did not meet.
- E. **Grievances** did not meet.

12. RESOLUTIONS/ACTION ITEMS

A. Minutes

- i. **FY2024-0125-M-008: Approval of Minutes 12/21/23 Regular Board Meeting**
The motion passed. The Board adopted the resolution, as amended.

B. Curriculum and Instruction

C. Finance & Facilities

- i. **FY2024-0125-FF-066: Operations Bill List for January 2024**
The motion passed. The Board adopted the resolution, as amended.
- ii. **FY2024-0125-FF-067: Supplemental Bill List for January 2024**
The motion passed. The Board adopted the resolution.

- iii. **FY2024-0125-FF-068: Food Account Bill List for January 2023**
The motion passed. The Board adopted the resolution
- iv. **FY2024-1221-FF-069: Approval of December 2023 Payroll Reports**
The motion passed. The Board adopted the resolution.
- v. **FY2024-0125-FF-070: Approval of December/January In-Between Checks and Online Payments (Operational)**
The motion passed. The Board adopted the resolution.
- vi. **FY2024-0125-FF-071: Approval of Vendor Contracts**
The motion passed. The Board adopted the resolution.
- vii. **FY2024-0125-FF-072: Approval of Comprehensive Annual Financial Report & AMR**
The motion passed. The Board adopted the resolution.
- viii. **FY2024-0125-FF-073: Approval of Staff Referrals**
The motion passed. The Board adopted the resolution.

D. Personnel

- i. **FY2024-0125-P-036: Approval of New Hires**
The motion passed. The Board adopted the resolution.
- ii. **FY2024-0125-P-037: Approval of Status Changes**
The motion passed. The Board adopted the resolution, as amended.
- iii. **FY2024-0125-P-034: Approval of CCSP Board Appreciation for January 2024**
The motion passed. The Board adopted the resolution.

E. Policies & Procedures

- i. **FY2024-0125-PP-014: Approval of HIB Report**
The motion passed. The Board adopted the resolution.
- ii. **FY2024-0125-PP-015: Approval of Adoptions, Appointments and Designations (Updated)**
The motion passed. The Board adopted the resolution.

13. EXECUTIVE SESSION

Motion & Second to into Executive Session

Moved: Second: Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA							
NAY							

ABSENT							
ABSTAINED							

The motion passed. Executive Session entered at _____ **p.m.**

Motion & Second to return from Executive Session

Moved: _____ Second: _____ Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA							
NAY							
ABSENT							
ABSTAINED							

The motion passed. Executive Session entered at _____ **p.m.**

14. ADJOURNMENT

Motion & Second to Adjourn

Moved: **Dr. Tiffany McBride** ▾ Second: **Ms. Sophia Sample** ▾ Roll Call:

	MR DEBLASIO	MS. GUTHRIE	MR. GELMAN	MS. SAMPLE	DR. MCBRIDE	MS. MANRADGE	MR. ZAYDEL
YEA			X	X	X	X	X
NAY							
ABSENT	X	X					
ABSTAINED							

The motion passed. Meeting adjourned at **6:59 pm.**