

Community Charter School of Paterson

Crisis Intervention Procedure for Students Requiring Clearance for Suicidal Ideation/Homicidal  
Ideation/Mental Health Related Situations

1. Staff identifying a student displaying the following:
  - a. Making suicidal/homicidal threats/expressing ideation
  - b. Expressing thoughts to harm themselves or other(s) in any way
- c. Displaying any other behavior(s) of concern that would suggest danger of harming self or other(s) should make the situation immediately known to a designated Crisis Team member for the building (see list below) within 1 hour.
2. Crisis Team members should alert the Family Worker to assess the student within 1 hour.
3. Family Worker conducts assessment and notifies building administration and CEO of the results. Final determination is made as to whether the student requires immediate assistance/clearance to return to school. Parent/guardian is contacted.
4. In the case that the student requires emergency attention, a determination is made as to whether the student can be brought by the parent/guardian to the emergency room/provider, or via ambulance to St. Joseph's Hospital.
  - a. If a student requires an ambulance, parents/guardians must be present in order for transport to take place.
  - b. If there are concerns warranting a DCPD call, a referral should be made by the individuals who received the concerns \*\* See attached procedure for DCPD referrals\*\*
  - c. In the case that the parent cannot accompany the student in the ambulance, a crisis team member with knowledge of the situation must accompany the student and convey related information to the paramedics/hospital staff.
  - d. In the case that the incident is perceived as having been triggered by a CCSP staff member, the staff member has a right to a meeting with the Principal with Union representation, if the staff member is a Union member.
5. If at all possible, make available to parents a list of inpatient mental health facilities where students can be assessed directly, if transportation is available. All providers accept Medicaid unless otherwise indicated:
  - a. Hoboken Center for Crisis Intervention Services
  - b. St. Clare's \*\*no Medicaid\*\*
  - c. New Bridge Services in Paramus (also known as Bergen Regional)

\*\*\*St. Joseph's crisis workers can assess the student and look for available beds if necessary, however to avoid delay in services, it is preferable to refer to above facilities\*\*\*
6. Perform Care referral should be made as a resource for follow-up care.

7. Re-entry meetings should be held to discuss student's transition into school and assess the need for additional services within the general education setting, or the IEP if applicable. This meeting should include the following individuals:
  - a. Case manager, building Principal or designee, teacher if appropriate, crisis team member, and the parent/guardian.

CCSP Crisis Team Members:

CEO

DCI

Principal

Dean

Assistant Principal

School Counselor

Social Worker/Family Worker

Case Manager if applicable

Nurse