COMMUNITY CHARTER SCHOOL OF PATERSON

MINUTES FROM THE SPECIAL MEETING OF THE BOARD OF TRUSTEES FEBRUARY 11, 2021

The Board of Trustees of the Community Charter School of Paterson (the "School") held a Special Meeting of the Board of Trustees on Thursday, February 11, 2021, via the Zoom platform due to the public health emergency. The public was able to participate in the meeting by dialing 1-646-876-9923.

1. CALL TO ORDER

Board Vice President Dr. Tiffany McBride called the meeting to order at 6:04 p.m.

2. SALUTE TO THE FLAG

Dr. McBride led all those assembled in a salute to the flag of the United States of America.

3. STATEMENT BY PRESIDING OFFICER

Dr. McBride stated: "I hereby announce that adequate notice of this meeting of the Board of Trustees of the Community Charter School of Paterson was given as required by the Open Public Meetings Act. Notice of this meeting was provided in a timely manner to the official newspapers, *The Herald News* and *The Record*. Copies of this notice were mailed to all persons who have requested that the Secretary of this Board do so."

4. ROLL CALL

Board of Trustees:

Board President	X	Mr. Michael DeBlasio
Board Member	X	Ms. Marqweesha Guthrie
Board Member	X	Mr. Tamour Kousha
Board Member	X	Ms. Tamara Lugo
Board Member	X	Dr. Tiffany McBride
Board Member	X	Ms. Sophia Sample
Board Member	X	Mr. Boris Zaydel
CEO/Chief Advocate	X	Mr. Curtis Palmore
SBA/COO	X	Mr. Craig Smith
DCI	X	Dr. Lisa Schneider
School Founder Liaison	X	Mr. Robert Guarasci
SBA	X	Mr. Olugbenga Olabintan, CPA
Treasurer		Mr. Flavio Rivera
Principal		Ms. Charlotte Marler-Hausen
Principal		Mr. Michael Bussacco
Community Schools Director		Ms. Sarai Lucero
Chief of Staff		Ms. Giselle Vannoy

Visitors: See sign in sheets for details.

5. COMMENTS FROM THE PUBLIC

No comments were offered from the public.

6. PRESENTATION OF CAFRA AND AUDITORS MANAGEMENT REPORT

Mr. Olugbuenga Olabintan introduced the presentation of the CAFRA and Auditor's Management Report (AMR) for fiscal year ending June 30, 2020, prepared by Gerald D. Longo. Mr. Scott Loefler advised that the AMR includes one finding resulting in a recommendation that the Charter School complete required household surveys for students that not directly certified. Overall, the School's financial health is good.

7. RESOLUTIONS/ACTION ITEMS

A. <u>Curriculum & Instruction</u>

i. **FY2021-0211-C-008: Approval of Field Trips**The motion passed. The Board adopted the resolution.

B. Finance & Facilities

- i. **FY2021-0211-FF-078: Approval of Comprehensive Annual Financial Report** The motion passed. The Board adopted the resolution.
- ii. **FY2021-0211-FF-079: Approval of Tuition Reimbursement** The motion passed. The Board adopted the resolution.
- iii. **FY2021-0211-FF-080: Partial Operations Bill List for February 2021** The motion passed. The Board adopted the resolution.

C. Personnel

- i. **FY2021-0211-P-027: Approval of Title 1A for School Year 2019-2020** The motion passed. The Board adopted the resolution.
- ii. **FY2021-0211-P-028: Approval of IDEA Teachers for School Year 2019-2020** The motion passed. The Board adopted the resolution.

8. EXECUTIVE SESSION

i. Motion & Second to enter Executive Session

The Board discussed personnel items.

Moved: Ms. Guthrie Second: Ms. Lugo Roll Call:

	Mr.	Ms.	Mr.	Ms.	Dr.	Ms.	Mr.
	DeBlasio	Guthrie	Kousha	Lugo	McBride	Sample	Zaydel
YEA	X	X	X	X	X	X	X
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting entered Executive Session at **6:31 p.m.**

ii. Motion & Second to exit Executive Session

Moved: Mr. Zaydel Second: Ms. Lugo Roll Call:

	Mr.	Ms.	Mr.	Ms.	Dr.	Ms.	Mr.
	DeBlasio	Guthrie	Kousha	Lugo	McBride	Sample	Zaydel
YEA	X	X	X	X	X	X	X
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting exited Executive Session at 6:48 p.m.

9. ADJOURNMENT

Motion & Second to Adjourn

Moved: Mr. Zaydel Second: Ms. Lugo Roll Call:

	Mr.	Ms.	Mr.	Ms.	Dr.	Ms.	Mr.
	DeBlasio	Guthrie	Kousha	Lugo	McBride	Sample	Zaydel
YEA	X	X	X	X	X	X	X
NAY							
ABSENT							
ABSTAINED							

The motion passed. Meeting adjourned at 6:49 p.m.